



## GARDEN CITY FENCE GRANT PROGRAM

The Garden City Fence Grant Program is for residents and businesses located in Garden City. The Town believes that recognizes that property owners and tenants may need assistance making costly improvements and enhancements to their properties. Applications will be accepted and reviewed by the Grant Committee. The applicant will also be required to give a five (5) minute oral presentation to the Grant Committee at a Board meeting to be scheduled with the Garden City Town Clerk. The meeting will be held at the Garden City Town Hall, 621 27<sup>th</sup> Street Road, Garden City, Colorado. Dates are typically the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month, and your application is due by 2:00 p.m. on the Wednesday before the meeting.

A maximum amount of up to fifty percent (50%) of the approved fence structure in which a contractor is hired and seventy-five percent (75%) of the approved fence structure in which no contractor is hired with a maximum reimbursement of \$3,000 for any one business or property owner. A total of \$8,000 in grants can be approved in 2017.

### **RULES AND REGULATIONS**

- Must be located in the Town of Garden City
- Work must meet Town building code requirements
- Two professional contractor estimates for the cost of the intended improvements must be submitted with applications when a contractor is being used; written estimate for cost of materials if doing it yourself
- Reimbursement will be made upon completion of the project and proof that payment has been made for all materials and labor. The documentation must represent the total cost of the project. (Example: applicant is requesting \$3000. The applicant must show \$6,000 in paid bills towards the **approved** expenses.) All costs to be certified by the contractor and accompanied by a lien waiver from said contractor prior to reimbursement by the Town.
- Application must include a list of materials and either a drawing or photograph of where the fence will be located.
- Fence must be built as approved by the Grant Committee.
- Written approval of property owner must be included in application (if property is rented or leased).
- Only one (1) grant per property per year.

Property owner must sign a Fence Grant Program Agreement (attached for reference).

***Work must be completed no later than five (5) months after grant approval or all funds will be forfeited.***

**GARDEN CITY  
FENCE GRANT PROGRAM**

**APPLICATION CHECKLIST**

- Application
- Two contractor estimates for the cost of improvements
- Written description of fence materials and location
- Written approval of property owner if rented or leased
- Project schedule
- Pictures of property before work
- Submit application before 2:00 p.m. on the Wednesday before the Board Meeting where you will present your application

**APPROVAL/PAYMENT CHECKLIST**

- Final receipts and/or invoice(s)
- Pictures of the property with completed work
- Addendum to Grant Application (if work is contracted)
- Submit the above three items (two items if not hiring a contractor) before 2:00 p.m. on the Wednesday before the Board Meeting when you will request payment

Note: You will be required to sign a Fence Grant Program Agreement before the check will be released. A copy of the agreement is included in the grant packet for your review.



**GARDEN CITY  
FENCE GRANT APPLICATION**

**PROJECT NAME:**

\_\_\_\_\_

**A. APPLICANT**

1. Name: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Telephone: Home: \_\_\_\_\_  
Work: \_\_\_\_\_

**B. PROJECT INFORMATION**

1. Building address: \_\_\_\_\_
2. If leased, name & address of building owner(s):  
\_\_\_\_\_  
\_\_\_\_\_

Estimate cost at time of application: _____
Estimated grant payment: _____
Amended cost of project: _____
Date of Amendment: _____
Final requested grant payment: _____

**C. PROJECT DESCRIPTION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Attach proposed fence plans and two estimates (if using a contractor). Attach written estimate of materials if doing the work yourself. See the Rules & Regulations and Checklist for more details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Fence Grant Grant Program, agrees to the terms and requirements of the Fence Grant Program.

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date

**ADDENDUM TO GRANT APPLICATION**

1.) The applicant hereby agrees that he will not knowingly employ or contract with any undocumented alien to perform work under any purchase order or contract for which grant funds may be made available nor will applicant contract with any subcontractor that knowingly employs or contracts with undocumented workers.

2.) Applicant warrants and agrees that it has or will verify that it does not employ any undocumented aliens through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration Department of Homeland Security or that applicant with otherwise comply with C.R.S. 8-17.5-102 (2)(b)(i).

3.) The applicant shall comply with all reasonable requests made in the course of any investigation by the Colorado Department of Labor and Employment. If the applicant fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq. the Town of Garden City may terminate the above referenced grant for breach of the grant conditions and all payments to applicant may be terminated.

Certified and agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant

**GARDEN CITY  
FENCE GRANT PROGRAM AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_ and the Town of Garden City, Colorado.

(Property Owner)

WHEREAS, the Town of Garden City realizes the importance of the commercial enterprises in the Town and desires to support those commercial interests so as to increase the potential tax revenues to the Town; and,

WHEREAS, the Applicant desires to participate in the Fence Grant Program and agrees to the terms and conditions of the program.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The Town has approved the application for reimbursement of the fencing construction or improvement project outlined in the application and hereby grants a reimbursement amount of \$\_\_\_\_\_.
2. The grant recipient agrees to maintain the fence in satisfactory condition for a period of five (5) years from the date of commencement of the improvements or construction. If grant recipient fails to maintain the fence in a satisfactory condition, the Town shall be granted permission to repair the fence and recover the grant funds in addition to the cost of repairs from the grant recipient.
3. Promptly after the completion of the construction of the improvements in accordance with this agreement, the grant recipient will furnish to the Town an appropriate document, photographs and paid receipts certifying such completion.
4. After 5 years from the date of commencement of the improvements provided for by this agreement, the grant recipient shall be released from any and all liability concerning such grant amount recited above.
5. This Agreement shall inure to the benefit of the heirs, successors, personal representatives and assigns of the parties.

DATED: \_\_\_\_\_

\_\_\_\_\_  
GRANT RECIPIENT

TOWN OF GARDEN CITY

ATTEST:

By: \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DEPUTY CLERK