



GARDEN CITY PAVEMENT IMPROVEMENT GRANT PROGRAM

The Garden City Pavement Improvement Grant Program is for businesses located in Garden City. The Town recognizes that property owners and tenants may need assistance maintaining or upgrading their parking areas. Applications will be accepted and reviewed by the Grant Committee. The applicant will also be required to give a five (5) minute oral presentation to the Grant Committee at a Board meeting to be scheduled with the Garden City Town Clerk. The meeting will be held at the Garden City Town Hall, 621 27th Street Road, Garden City, Colorado. Dates are typically the 1st and 3rd Tuesday of the month, and your application is due by 2:00 p.m. on the Wednesday before the meeting.

A maximum reimbursement of up to 50% of the cost of improvements with a maximum reimbursement request of \$8000. A total of \$20,000 in grants can be approved in 2017.

RULES AND REGULATIONS

- Must be located in the Town of Garden City
- Applicants are responsible for acquiring and completing all necessary Town permits.
- Two professional contractor estimates for the cost of the intended improvements must be submitted with each application.
- Reimbursement will be made upon completion of the project and proof that payment has been made for all materials and labor. The documentation must represent the total cost of the project. (Example: applicant is requesting \$3000. The applicant must show \$6,000 in paid bills towards the **approved** renovations of the project.) All costs to be certified by the contractor and accompanied by a lien waiver from said contractor prior to reimbursement by the Town.
- Application must include a list of materials and the process to be used.
- Paving must comply with the written description as approved by the Grant Committee.
- Written approval of property owner must be included in application (if building is leased).
- Property owner must sign a Pavement Improvement Grant Program Agreement (attached for reference).

Work must be completed no later than five (5) months after grant approval or all funds will be forfeited.

**GARDEN CITY
PAVEMENT IMPROVEMENT GRANT PROGRAM
APPLICATION CHECKLIST**

- Application
- Two contractor estimates for the cost of improvements
- Written description of improvements and enhancements (include a description of materials and process to be used)
- Written approval of building owner, if leased
- Project schedule
- Pictures of property before work
- Submit application before 2:00 p.m. on the Wednesday before the Board Meeting where you will present your application

APPROVAL/PAYMENT CHECKLIST

- Final receipts and/or invoice(s)
- Pictures of the property with completed work
- Addendum to Grant Application
- Submit the above three items before 2:00 p.m. on the Wednesday before the Board Meeting when you will request payment

Note: You will be required to sign a Pavement Improvement Grant Agreement before the check will be released. A copy of the agreement is included in the grant packet for your review.



**GARDEN CITY
PAVEMENT IMPROVEMENT GRANT PROGRAM APPLICATION**

PROJECT NAME:

A. APPLICANT

1. Name: _____
2. Address: _____
3. Telephone: Home: _____
Work: _____

B. PROJECT INFORMATION

1. Building address: _____
2. If leased, name & address of building owner(s):

Estimate cost at time of application:

Estimated grant payment:

Amended cost of project:

Date of Amendment: _____

Final requested grant payment:

C. PROJECT DESCRIPTION:

- Attach proposed paving plans, two estimates and photos of the area before project begins. Projects must include appropriate traffic safety measures. See Rules & Regulations and Checklist for details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Project Schedule: Start Date: _____ End Date: _____

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Pavement Improvement Grant Program, agrees to the terms and requirements of the Pavement Improvement Grant Program.

Signature

Date

ADDENDUM TO GRANT APPLICATION

1.) The applicant hereby agrees that he will not knowingly employ or contract with any undocumented alien to perform work under any purchase order or contract for which grant funds may be made available nor will applicant contract with any subcontractor that knowingly employs or contracts with undocumented workers.

2.) Applicant warrants and agrees that it has or will verify that it does not employ any undocumented aliens through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration Department of Homeland Security or that applicant with otherwise comply with C.R.S. 8-17.5-102 (2)(b)(i).

3.) The applicant shall comply with all reasonable requests made in the course of any investigation by the Colorado Department of Labor and Employment. If the applicant fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq. the Town of Garden City may terminate the above referenced grant for breach of the grant conditions and all payments to applicant may be terminated.

Certified and agreed to this _____ day of _____, 20__.

Applicant

Applicant

**GARDEN CITY
PAVEMENT IMPROVEMENT GRANT PROGRAM AGREEMENT**

THIS AGREEMENT, made this _____ day of _____, 20____, by and between
_____ and the Town of Garden City, Colorado.
(Property Owner)

WHEREAS, the Town of Garden City realizes the importance of the commercial enterprises in the Town and desires to support those commercial interests so as to increase the potential tax revenues to the Town; and,

WHEREAS, the Applicant desires to participate in the Pavement Improvement Grant Program and agrees to the terms and conditions of the program.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The Town has approved the application for reimbursement of the paving improvement project outlined in the application and hereby grants a reimbursement amount of _____.
2. The grant recipient agrees to maintain the pavement in satisfactory condition for a period of five (5) years from the date of commencement of the improvements or construction. If grant recipient fails to maintain the pavement in a satisfactory condition, the Town shall be granted permission to repair the pavement and recover the grant funds in addition to the cost of repairs from the grant recipient.
3. Owner hereby agrees with the Town of Garden City that owner will not convert the property to any use other than business or commercial and will continuously operate a commercial enterprise on the property for a period of 5 years after completion of the project and payment of the grant herein described. If the property is converted to non-business or non-commercial uses within such 5 year period of time then a proportionate amount of the grant fund shall be returned to the Town of Garden City.
4. Promptly after the completion of the construction of the improvements in accordance with this agreement, Owner will furnish to the Town an appropriate document, photographs and paid receipts certifying such completion.
5. After 5 years from the date of commencement of the improvements provided for by this agreement, Owner shall be released from any and all liability concerning such grant amount recited above.
6. This Agreement shall inure to the benefit of the heirs, successors, personal representatives and assigns of the parties.

DATED: _____

OWNER

ATTEST:

TOWN OF GARDEN CITY

By: _____
MAYOR

DEPUTY CLERK