



GARDEN CITY SINGLE FAMILY RESIDENTIAL REVITALIZATION GRANT PROGRAM

The Garden City Single Family Residential Revitalization Grant Program is for residents located in Garden City. The Town recognizes that property owners may need assistance making costly improvements and enhancements to their properties. Applications will be accepted and reviewed by the Grant Committee. The applicant will also be required to give a five minute oral presentation to the Grant Committee at a Board meeting to be scheduled with the Garden City Town Clerk. The meeting will be held at the Garden City Town Hall, 621 27th Street Road, Garden City, Colorado. Dates are typically the 1st and 3rd Tuesday of the month, and your application is due by 2:00 p.m. on the Wednesday before the meeting.

A maximum reimbursement of up to 50% of the cost of improvements with a maximum reimbursement request of \$3000. A total of \$10,000 in grants can be approved in the 2017 funding cycle.

RULES AND REGULATIONS

- Must be located in the Town of Garden City
- Work must meet Town building code requirements
- Two professional contractor estimates for the cost of the intended improvements must be submitted with applications when a contractor is being used; written estimate for cost of materials if doing it yourself
- Reimbursement will be made upon completion of the project and proof that payment has been made for all materials and labor. The documentation must represent the total cost of the project. (Example: applicant is requesting \$3000. The applicant must show \$6,000 in paid bills towards the **approved** expenses.) All costs to be certified by the contractor and accompanied by a lien waiver from said contractor prior to reimbursement by the Town.
- Application must include a list of materials and either a drawing or photograph of where the improvements will be made.
- Improvements must be completed as approved by the Grant Committee.
- Only one (1) grant per property per year.

Property owner must sign a Residential Revitalization Grant Program Agreement (attached for reference). ***Work must be completed no later than five (5) months after grant approval or all funds will be forfeited.***

POTENTIAL USES OF FUNDS:

- Historic renovation
- Removal of false façade
- Chemical removal of paint from brick facades
- Stucco, new or restoration
- Painting (all colors must be approved)
- Window or door replacements or repairs
- Repointing of mortar joints for bricks or stone
- Repair porches or decks
- Landscaping
- Exterior doorways facing the street

PROJECTS THAT WILL NOT BE ELIGIBLE:

- Roofing
- HVAC
- Interior improvements
- Back or side entryways that do not face a street

CRITERIA:

Grants will be awarded on the merits of the projects. Greater consideration will be given to proposals that restore a historical appearance to the building rather than preserving or enhancing a modern makeover.

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APPLICATION CHECKLIST

- Application
- Two contractor estimates for the cost of improvements
- Design sketch and written description of improvements and enhancements (include color samples and a description of materials to be used)
- Written approval of home owner (if rented)
- Project schedule
- Pictures of property before work
- Submit application before 2:00 p.m. on the Wednesday before the Board Meeting where you will present your application

APPROVAL/PAYMENT CHECKLIST

- Final receipts and/or invoice(s)
- Pictures of the property with completed work
- Addendum to Grant Application
- Submit the above three items before 2:00 p.m. on the Wednesday before the Board Meeting where you will request payment

Note: You will be required to sign a Façade Easement Agreement before the check will be released. A copy of the agreement is included in the grant packet for your review.

**GARDEN CITY
RESIDENTIAL REVITALIZATION GRANT PROGRAM**

PROJECT NAME:

A. APPLICANT

1. Name: _____
2. Address: _____
3. Telephone: Home: _____
Work: _____

B. PROJECT INFORMATION

1. Building address: _____
2. If rented, name & address of building owner(s):

C. PROJECT DESCRIPTION:

- Attach revitalization plans (schematics, construction drawings, etc.) Designs must include materials to be used and color choices. See Rules & Regulations and Checklist for details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Project Schedule: Start Date: _____ End Date: _____

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Single Family Residential Revitalization Grant Program Committee, agrees to the terms and requirements of the Single Family Residential Revitalization Grant Program.

Building Owner

Date

Building Tenant

Date

Estimate cost at time of application:

Estimated grant payment:

Amended cost of project:

Date of Amendment: _____

Final requested grant payment:

**GARDEN CITY
SINGLE FAMILY RESIDENTIAL REVITALIZATION GRANT PROGRAM
FAÇADE EASEMENT AGREEMENT**

THIS AGREEMENT, made this ____ day of _____, 20____, by and between _____ and THE TOWN
(Property Owner)
OF GARDEN CITY, COLORADO.

WHEREAS, the Town of Garden City realizes the importance of the appearance of single family residences in the Town and desires to support single family residences for the overall improvement of the appearance of the Town; and,

WHEREAS, the Town of Garden City believes it is in the best interests of both the Town and the residents in Garden City to provide a method whereby improvements and enhancements to the exterior of single family residences in Garden City will revitalize the Town of Garden City to the benefit of both the residents and the Town; and,

WHEREAS, the Town has determined that making matching fund grants available to single family residence owners for making improvements to the exterior of their residences will enhance the appearance of the residential properties, and will meet the aforementioned objectives.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The Town will accept the single family residence Owner's application for reimbursement of improvements to Owner's property as specifically outlined in the application for a total reimbursement amount of \$3000.
2. Owner thereby grants to the Town of Garden City an easement for the exterior of a single family residence and improvements on the premises including, but not limited to, the improvements provided for under Owner's application, all of which constitute the exterior façade of Owner's building.
3. Construction of the improvements must commence no later than sixty (60) days after grant approval, and shall be completed no later than five (5) months after such commencement date.
4. Promptly after the completion of the construction of the improvements in accordance with this Agreement, Owner will furnish to the Town an appropriate document and photographs certifying such completion.

5. Owner agrees for himself, his heirs, successors and assigns, that he shall not make any alterations to the exterior or facade of the building after completion of the improvements for a period of five (5) years without prior approval of the Town. Routine maintenance work that does not make any material alteration of the appearance of the exterior of the building shall be permitted.

6. In the event that Owner violates the conditions of this Façade Easement, the Town may demand and Owner shall pay to the Town the amount of the grant given to Owner of the aforementioned improvements.

7. After five (5) years from the date of commencement of the improvements provided for by this Agreement, Owner shall be released from any and all liability concerning such grant amount recited above.

8. This Agreement shall not be applicable in the event the building is damaged by wind, flood, fire or other catastrophe to the extent the façade must be removed or completely renovated.

9. This Agreement shall inure to the benefit of the heirs, successors, personal representatives and assigns of the parties.

DATED: _____

OWNER

TOWN OF GARDEN CITY

BY: _____
MAYOR

ATTEST:

TOWN CLERK