

## Town of Garden City Minutes

April 3, 2018

Regular Meeting

Mayor Fil Archuleta and Trustees Terry Greenwood, Tara Murlowski and William Spaedt were sworn in before the meeting.

Mayor Fil Archuleta called the meeting to order at 7:08 P.M.

Mayor Fil Archuleta and Trustees Terry Greenwood, Tara Murlowski, Manuel Ramos, Willie Spaedt and Clarence Krieger were present. Staff present: Cheryl Campbell, Town Administrator; Abby Spaedt, Deputy Clerk; Amy Penfold, Town Attorney; and Jeremy Black, Police Chief.

### Consent Agenda

- a. Approve Minutes From March 20, 2018 Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid

Tara Murlowski moved and Willie Spaedt seconded to approve the Consent Agenda, items a. – c. 6 Aye. 0 Nay. Motion carried.

### Public Not On The Agenda Invited To Be Heard

There was none.

### Appoint Mayor Pro Tem

Tara Murlowski did not vote because of a conflict of interest. Willie Spaedt moved and Manuel Ramos seconded to appoint Tara Murlowski Mayor Pro Tem. 5 Aye. 0 Nay. Motion carried.

### Consider Green Cross Signage

Manuel Ramos did not vote because of a conflict of interest. Terry Greenwood moved and Clarence Krieger seconded that marijuana centers may not use a green cross in their signage if they do not have a medical center license, and they may use the word “dispensary” in signage. 5 Aye. 0 Nay. Motion carried.

### Approve Police Department Open House

Tara Murlowski moved and Willie Spaedt seconded to approve the Police Department Open House for residents on June 14, 2018. 6 Aye. 0 Nay. Motion carried.

### Approve Journal Entries for 2017

Tara Murlowski moved and Terry Greenwood seconded to approve the journal entries for 2017. 6 Aye. 0 Nay. Motion carried.

### Adopt Credit Card Policy

Manuel Ramos moved and Tara Murlowski seconded to adopt the Credit Card Policy. 6 Aye. 0 Nay. Motion carried.

### Adopt Photograph Submission And Posting Policy Guidelines

Fil Archuleta suggested hiring a photographer for Town events. Tara Murlowski moved and Willie Spaedt seconded to adopt the Photograph Submission and Posting Policy Guidelines. 6 Aye. 0 Nay. Motion carried.

#### Schedule Workshop To Set Board Goals For 2018 – 2019

Manuel Ramos moved and Tara Murlowski seconded to schedule a workshop on April 24, 2018 at 4:00 p.m. to set Board goals for 2018 – 2019. 6 Aye. 0 Nay. Motion carried.

#### Adopt Ordinance 03-2018 An Ordinance Authorizing The Sale Of Real Property Owned By The Town Of Garden City

Terry Greenwood moved and Manuel Ramos seconded to Adopt Ordinance 03-2018 An Ordinance Authorizing The Sale Of Real Property Owned By The Town Of Garden City. Roll call vote: Clarence Krieger – Yes, Manuel Ramos – Yes, Tara Murlowski – Yes, Fil Archuleta – Yes, Willie Spaedt – Yes, Terry Greenwood – Yes. 6 Aye. 0 Nay. Motion carried.

#### Consider Appointment of Officers

##### a. Town Administrator/Clerk

Manuel Ramos moved and Tara Murlowski seconded to appoint Cheryl Campbell as the Town Administrator/Clerk. 6 Aye. 0 Nay. Motion carried.

##### b. Town Attorney

Manuel Ramos moved and Willie Spaedt seconded to appoint Amy Penfold as the Town Attorney. 6 Aye. 0 Nay. Motion carried.

##### c. Municipal Judge

Manuel Ramos moved and Tara Murlowski seconded to appoint Michael Stewart as the Municipal Judge. 6 Aye. 0 Nay. Motion carried.

#### Appoint Check Signers

##### a. All Bank Accounts

Manuel Ramos moved and Willie Spaedt seconded to appoint Mayor Filbert Archuleta, Mayor Pro Tem Tara Murlowski and Trustee Clarence Krieger as check signers on all bank accounts. 6 Aye. 0 Nay. Motion carried.

##### b. Operating Account

Tara Murlowski moved and Manuel Ramos seconded to appoint Cheryl Campbell as an additional signer on the operating account at First Farm Bank. 6 Aye. 0 Nay. Motion carried.

##### c. Authorize Mayor's Credit Card

Tara Murlowski moved and Manuel Ramos seconded to remove Lonelle Archuleta as a Corporate Credit Card holder and issue a Corporate Credit Card to Mayor Fil Archuleta . 6 Aye. 0 Nay. Motion carried.

#### Vacancy On The Board Of Trustees

Mayor Fil Archuleta announced a vacancy on the Board of Trustees. Willie Spaedt moved and Clarence Krieger seconded to issue a Vacancy Notice requesting letters of interest from potential Trustees due by May 1, 2018. 6 Aye. 0 Nay. Motion carried.

#### Attorney's Report

Nothing to report.

#### Police Chief's Report

Chief Black showed the Board the new printed traffic citations.

Other Board Issues

Trustee Tara Murlowski asked when construction is starting on the 8<sup>th</sup> Avenue Realignment project. Town Administrator Cheryl Campbell stated that the bidding period started on April 2, 2018, and there is a pre-bid meeting on April 5, 2018 at 2:00 p.m. Bids are due on April 24, 2018. The Board will choose a contractor at the May 1, 2018 meeting.

Trustee Terry Greenwood mentioned that there are several inoperable vehicles in Town that Code Enforcement Officer Stephen Lewchuk should inspect.

Announcements

- a. US 34 Coalition Meeting April 5, 2018 At 4:00 p.m. at Family Fun Plex
- b. Weld County 2018 Ad Hoc Charter Review Committee – April 25, 2018 at 6:00 p.m.
- c. Effective April 12, 2018 Comcast will drop the following channels from the channel lineup: Outside Television Ch. 282, Big Ten Network Ch. 410/693
- d. Spring Clean-Up Days will be held May 4-6, 2018

Adjourn

Since there was no further business, Terry Greenwood moved and Clarence Krieger seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Fil Archuleta adjourned the meeting at 7:54 p.m.

by \_\_\_\_\_