

Town of Garden City Minutes

July 3, 2018

Regular Meeting

Mayor Filbert Archuleta called the meeting to order at 7:04 P.M.

Mayor Fil Archuleta and Trustees Tara Murlowski, Gary Sorensen and Clarence Krieger were present. Trustee Willie Spaedt was late. Staff present: Cheryl Campbell, Town Administrator; Abby Spaedt, Deputy Clerk; Amy Penfold, Town Attorney; and Jeremy Black, Police Chief. Also present was Stan Pettengill, Goodtime Towne Tavern.

Consent Agenda

- a. Approve Minutes From June 18, 2018 Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid
- d. Approve Town Administrator's PTO Carry Over Request
- e. Approve Town Administrator's PTO Request For July 30 & 31, August 1-3, 2018

Tara Murlowski moved, and Gary Sorensen seconded to approve the Consent Agenda, items a. – e. 4 Aye. 0 Nay. Motion carried.

Public Not On The Agenda Invited To Be Heard

There was none.

Liquor Licensing Issues

- a. Goodtime Towne Tavern, Tavern with Live Entertainment Liquor License Renewal

Stan Pettengill, Owner represented Goodtime Towne Tavern. Weld County Health Department and Greeley Fire Department reported no violations and no objections to renewal. Police Chief Jeremy Black reported that he had a meeting with Mr. Pettengill regarding mandated reporting of incidents. The PD has no objection to renewal. Jonathan Gesick, Building Inspector reported several unresolved violations. He recommended renewal with the following conditions: Periodic inspections by the Building Inspector to ensure acceptable progress is being made on resolving the existing violations and prompt resolution to additional violations. Additional inspections will be conducted in the apartments to ensure the entire building meets minimum life safety code. Tara Murlowski moved, and Gary Sorensen seconded to approve the renewal of Goodtime Towne Tavern's Tavern with Live Entertainment Liquor License with the conditions recommended by the Building Inspector. 4 Aye. 0 Nay. Motion carried. Mr. Pettengill agreed to the conditions regarding the renewal.

Vacancies on The Board of Trustees

Mayor Fil Archuleta accepted a letter of resignation from Trustee Terry Greenwood because he is moving out of state and one from Trustee Manuel Ramos due to a conflict regarding Mr. Ramos' Marijuana Occupational License and his Trustee position. The Mayor announced that there are two vacancies on the Board of Trustees. All interested parties should submit a letter of interest to Town Hall by August 15, 2018.

Consider Christmas Party

Clarence Krieger moved, and Tara Murlowski seconded to have the Christmas Party at Tony Roma's on December 12th or 13th, 2018 at 5:30 PM for Board Members and staff. 4 Aye. 0 Nay. Motion carried.

Approve Brick Color for 8th Avenue Planters

This item was continued to a future meeting.

Approve Contract with Northern Colorado Friends of Ferals

Tara Murlowski moved, and Gary Sorensen seconded to approve the contract to trap, spay or neuter and return feral cats in Garden City. 4 Aye. 0 Nay. Motion carried.

CML Update

Abby Spaedt reported on her classes at CML and thanked the Board for sending her this year. Trustee Willie Spaedt arrived later in the meeting and also gave an update regarding his classes at CML. He expressed his appreciation to the Board for allowing him the opportunity to attend CML again this year.

Succession Plan

a. Approve Committee Recommendation To Appoint Abby Spaedt As Town Administrator Upon Cheryl Campbell's Retirement

The Succession Plan Committee recommended appointing Abby Spaedt to succeed Cheryl Campbell as Town Administrator upon Cheryl's retirement. Tara Murlowski moved, and Gary Sorensen seconded to approve the recommendation and begin Abby's training for the transition. 4 Aye. 0 Nay. Motion carried.

b. Approve Committee Recommendation For A Temporary Administrative Position

The committee recommended approving a part-time position to greet the public, answer phones, take payments, and perform other administrative duties Monday through Thursday from 10:00 AM to 3:00 PM to allow Cheryl and Abby training time. Tara Murlowski moved, and Gary Sorensen seconded to approve the Committee's recommendation of a part-time, temporary position. 4 Aye. 0 Nay. Motion carried.

Trustee Willie Spaedt arrived.

Introduce Ordinance 06-2018 An Ordinance Of The Town Of Garden City, Colorado Adopting By Reference Certain Sections Of The "Greeley Municipal Code"

Ordinance 06-2018 An Ordinance Of The Town Of Garden City, Colorado Adopting By Reference Certain Sections Of The "Greeley Municipal Code" will be considered at the July 17, 2018 meeting. A public hearing is also scheduled for July 17, 2018 at 7:00 PM.

Update On 8th Avenue Realignment Project

Naranjo Civil Constructors plans to reopen 26th Street this month and close 27th Street for the next phase of construction. Concrete is poured up to 27th Street on the west side, and colored, stamped concrete has been started at 25th Street on the west side, working south. Bollard installation will begin as soon as the bollards arrive. Naranjo submitted a demolition proposal for the concrete enclosure on the south side of the Flea Market building. Staff will contact the owner of the Flea Market to ask him to attend the next meeting to discuss the issue. Naranjo has submitted their first pay application, J & T has approved the pay app and it will be included on the July 17, 2018 agenda.

Attorney's Report

Attorney Amy Penfold gave an update of her classes at CML. She suggested to the Board that the Town change the acknowledgement process for the Harassment Policy. She asked the Police Chief to explain their procedure regarding ADA requirements for hearing impaired individuals who are contacted by the PD. She reported that all new applicants may be tested for job duty ability as long as

every applicant is tested. She also reported that there are strict requirements regarding Independent Contractors who may be retained by the Town. Amy thanked the Board for sending her to CML.

Police Chief's Report

Chief Jeremy Black is working with the Business Owners regarding standing no trespass orders. He will submit the order to the Attorney for legal approval. He has been looking into grants for the PD and is waiting for confirmation of two that he applied for previously. His department has moved into their new building and they are getting everything put away and organized.

Other Board Issues

There were none.

Announcements

- a. The Town Hall will be closed on Wednesday, July 4, 2018 in observance of Independence Day
- b. Abby will be out of the office from July 9 through July 30 for Institute and vacation
- c. Police Department Comprehensive Plan work session is scheduled for July 10, 2018 at 4:00 p.m.
- d. Succession Planning and Winter Carnival work session is scheduled for July 24, 2018 at 4:00 p.m.
- e. The August 7, 2018 Board Meeting has been rescheduled to August 8, 2018 because of a conflict with National Night Out

Adjourn

Since there was no further business, Willie Spaedt moved, and Gary Sorensen seconded to adjourn the meeting. 5 Aye. 0 Nay. Motion carried. Mayor Fil Archuleta adjourned the meeting at 8:27 p.m.

by _____