

Town of Garden City Minutes

December 8th, 2015

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Dan Ruhala, Abby Clabough, Kelly Stewart, Fil Archuleta and Clarence Krieger were present. Staff present: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Susano Morales and Irma Navarro, El Baile; Mike Morris, Auto Collision Specialists; Tom Wilczynski, Smokey's; Alice and John Rotherham, Nature's Herbs and Wellness Center; Stephanie Salazar, Salazar Associates; Sandy Bain, 5108 11th Street.

Consent Agenda

- a. Approve Minutes from November 16th, 2015 Regular Meeting
- b. Approve Treasurer's Report for November 2015
- c. Approve Paid Bills
- d. Approve Bills To Be Paid

Fil Archuleta moved and Clarence Krieger seconded to approve the consent agenda items a-d. 7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Mayor Lonelle Archuleta asked the audience to introduce themselves and invited public comment. There was no comment.

Police Report

Deputy Rolsten was present and reported that there have been 2097 calls for service this year, 43% were traffic related and just over 1000 calls for service for assault, fights, theft and lost property. Deputy Rolsten also stated that the calls for service this year average 3 ½ calls for service per day.

Liquor Licensing Issues

- a. **El Baile, LLC dba El Bandido Night Club Tavern with Live Entertainment Liquor License Renewal Application**

El Baile, LLC dba El Bandido Night Club at 618 25th Street submitted a Tavern with Live Entertainment Liquor License Renewal Application. Susano Morales was present to represent the license and to explain what steps they have taken to stay in compliance with the State Liquor Stipulation Agreement. All departments report no violations and no objections to license renewal. Terry Greenwood moved and Abby Clabough seconded to approve the Tavern with Live Entertainment Liquor License Renewal Application for El Baile, LLC dba El Bandido Night Club. 7 Aye. 0 Nay. Motion carried

Marijuana Licensing Issues

- a. **Cannabis Care Wellness Centers, LLC dba Smokey's Retail Marijuana Store License Renewal Application**

Cannabis Care Wellness Centers, LLC dba Smokey's at 2515 7th Avenue submitted a Retail Marijuana Store License Renewal Application. Tom Wilczynski was present to represent the

license. Dan Ruhala moved and Abby Clabough seconded to approve the Retail Marijuana Store License Renewal Application for Cannabis Care Wellness Centers, LLC dba Smokey's. 7 Aye. 0 Nay. Motion carried.

b. Cannabis Care Wellness Centers, LLC dba Smokey's Retail Marijuana OPC License Renewal Application

Cannabis Care Wellness Centers, LLC dba Smokey's at 2515 7th Avenue submitted a Retail Marijuana Optional Premises Cultivation License Renewal Application. Tom Wilczynski was present to represent the license. Dan Ruhala moved and Clarence Krieger seconded to approve the Retail Marijuana Optional Premises Cultivation License Renewal Application for Cannabis Care Wellness Centers, LLC dba Smokey's. 7 Aye. 0 Nay. Motion carried.

c. Nature's Herbs and Wellness Center Retail Marijuana Store License Renewal Application

Nature's Herbs and Wellness Center at 540 27th Street submitted a Retail Marijuana Store License Renewal Application. Alice and John Rotherham were present to represent the license. Clarence Krieger moved and Kelly Stewart seconded to approve the Retail Marijuana Store License Renewal Application for Nature's Herbs and Wellness Center. 7 Aye. 0 Nay. Motion carried.

d. Nature's Herbs and Wellness Center Retail Marijuana OPC License Renewal Application

Nature's Herbs and Wellness Center at 540 27th Street submitted a Retail Marijuana Optional Premises Cultivation License Renewal Application. Alice and John Rotherham were present to represent the license. Clarence Krieger moved and Kelly Stewart seconded to approve the Retail Marijuana Optional Premises Cultivation License Renewal Application for Nature's Herbs and Wellness Center. 7 Aye. 0 Nay. Motion carried.

Approve Town Hall Addition Progress Payment #4 in the Amount of \$58,761.81

Bley Associates Architects submitted AIA Progress Payment Invoice #4 in the amount of \$58,761.81. Abby Clabough moved and Clarence Krieger seconded to approve the payment of \$58,761.81. \$56,061.81 to Frank Construction and \$2700.00 to Bley Associates Architects. 7 Aye. 0 Nay. Motion carried.

Consider Auto Collision Specialists Commercial Revitalization Grant Final Review and Payment in the Amount of \$8000.00

Auto Collision Specialists completed their Commercial Revitalization Grant Project and requested final payment in the amount of \$8000.00. All required documentation was submitted. Clarence Krieger moved and Abby Clabough seconded to approve the Commercial Revitalization Grant Final Review and Payment for \$8000.00 for Auto Collision Specialists. 7 Aye. 0 Nay. Motion carried.

Consider Auto Collision Specialists Fence Grant Final Review and Payment in the Amount of \$372.11

Auto Collision Specialists completed their Fence Grant Project and requested final payment in the amount of \$372.11. All required documentation was submitted. Fil Archuleta moved and Clarence Krieger seconded to approve the Fence Grant Final Review and Payment for \$372.11 for Auto Collision Specialists. 7 Aye. 0 Nay. Motion carried.

Stephanie Salazar with Salazar and Associates

Stephanie Salazar stated that the meeting with the City of Greeley was a success and they are looking forward to working with the Town of Garden City on water rates, transportation and infrastructure projects.

She also requested that the Board consider contracting Generation Web, a professional web developer to redesign the Town website using WordPress. Contract Edgellworks a professional graphics designer to create a theme with images that reflect the vision and character of the Town. Approve Stephanie Salazar to subcontract electronic communications on behalf of the Town, at no additional cost to the Town of Garden City. Abby Clabough moved and Kelly Stewart seconded to contract Edgellworks for Graphic Design. 6 Aye. 1 Nay. Motion carried. Abby Clabough moved and Terry Greenwood seconded to approve Stephanie Salazar to draft the scope of work and release RFP's for a Website Developer. 7 Aye. 0 Nay. Motion carried. Abby Clabough moved and Terry Greenwood seconded to approve Stephanie Salazar to subcontract an Electronic Communications Contractor at no additional cost to the Town. 7 Aye. 0 nay. Motion carried.

Public Hearing Regarding Town of Garden City's 2015 Budget Amendment and Supplemental Appropriation

Mayor Lonelle Archuleta adjourned the regular meeting at 7:54 PM and opened the Public Hearing regarding the Town of Garden City's 2015 Budget Amendment and Supplemental Appropriation.

Since there was no public comment regarding the Town of Garden City's 2015 Amended Budget, Mayor Lonelle Archuleta adjourned the Public Hearing at 7:54 PM and resumed the regular meeting.

Adopt Resolution No. 15-2015 A Resolution Appropriating Additional Sums Of Money In Excess Of The Amount Budgeted For Calendar Year 2015, For The Town Of Garden City, Colorado

Abby Clabough moved and Dan Ruhala seconded to adopt Resolution No. 15-2015 A Resolution Appropriating Additional Sums Of Money In Excess Of The Amount Budgeted For Calendar Year 2015, For The Town Of Garden City, Colorado. A roll call vote was taken. Trustee Dan Ruhala YES Trustee Fil Archuleta YES Trustee Abby Clabough YES Mayor Lonelle Archuleta YES Trustee Terry Greenwood YES Trustee Kelly Stewart YES Trustee Clarence Krieger YES. 7 Aye. 0 Nay. Resolution 15-2015 was adopted.

Consider New Communication System and Data Wiring

- a. Talk Shop
- b. RC Telecom
- c. Converged Communication

Abby Clabough moved and Fil Archuleta seconded to approve the Talk Shop Communication System and Data Wiring Proposal. 7 Aye. 0 Nay. Motion carried. Trustee Abby Clabough suggested that the Clerk's Office request the addition of a non-interrupted power supply and to request a proposal for maintenance.

Consider Seamless Gutter Proposals for the Town Hall Façade and Carport

- d. Above All Seamless Gutters Inc.
- e. C & S Rain Gutters

Fil Archuleta moved and Abby Clabough seconded to approve the proposal from Above All Seamless Gutters. 7 Aye. 0 Nay. Motion carried.

Consider Construction Final Cleaning Proposals

- a. Stratus Building Solutions
- b. Davis's Cleaning Service, Inc.
- c. Jani King Commercial Cleaning Service

Abby Clabough moved and Kelly Stewart seconded to approve the construction final cleaning proposal from Stratus Building Solutions. 7 Aye. 0 Nay. Motion carried.

Consider Carpet for the Boardroom

Fil Archuleta moved and Clarence Krieger seconded to approve the proposal from Carpet Exchange in the amount of \$4441.58. 7 Aye. 0 Nay. Motion carried. The Board requested that the Clerk's Office request a bid to replace the carpet on the stairs to the basement.

Consider Furniture and Cabinet Changes for the Town Hall Addition

Fil Archuleta moved and Clarence Krieger seconded to approve Steve Mammen of Masterpiece Designs to build a desk base for Joe's office and purchase the countertop surface for the desk base. In addition, delete the custom shelving in the storeroom (that is not needed) and add upper cabinets in the Town Administrator's new office. 7 Aye. 0 Nay. Motion carried.

Adopt Resolution No. 12-2015 Adoption of Budget

Abby Clabough moved and Fil Archuleta seconded to adopt Resolution No. 12-2015 Adoption of Budget. A roll call vote was taken. Mayor Lonelle Archuleta YES Trustee Clarence Krieger YES Trustee Dan Ruhala YES Trustee Kelly Stewart YES Trustee Abby Clabough YES Trustee Fil Archuleta YES Trustee Terry Greenwood YES. 7 Aye. 0 Nay. Resolution No. 12-2015 was adopted.

Adopt Resolution No. 13-2015 To Appropriate Sums of Money

Fil Archuleta moved and Clarence Krieger seconded to adopt Resolution No. 13-2015 To Appropriate Sums of Money. A roll call vote was taken. Trustee Kelly Stewart YES Trustee Fil Archuleta YES Trustee Abby Clabough YES Mayor Lonelle Archuleta YES Trustee Clarence Krieger YES Trustee Terry Greenwood YES Trustee Dan Ruhala YES. 7 Aye. 0 Nay. Resolution No. 13-2015 was adopted.

Adopt Resolution No. 14-2015 A Resolution Levying General Property Taxes for the Year 2015 to Help Defray the Costs of Government, for the Town of Garden City, Colorado, for the 2016 Budget Year

Fil Archuleta moved and Clarence Krieger seconded to adopt Resolution No. 14-2015 A Resolution Levying General Property Taxes for the Year 2015 to Help Defray the Costs of Government, for The Town of Garden City, Colorado, for the Budget Year 2016. A roll call vote was taken. Trustee Clarence Krieger YES Trustee Abby Clabough YES Trustee Dan Ruhala YES Mayor Lonelle Archuleta YES Trustee Fil Archuleta YES Trustee Kelly Stewart YES Trustee Terry Greenwood YES. 7 Aye. 0 Nay. Resolution No. 14-2015 was adopted.

Consider Cancellation of the December 15th, 2015 Board of Trustees Regular Meeting

Dan Ruhala moved and Abby Clabough seconded to cancel the December 15th, 2015 Board of Trustees Regular Meeting. 7 Aye. 0 Nay. Motion carried.

Other Board Issues

Mayor Lonelle Archuleta thanked everyone who helped make the Town's Christmas Party a great success.

Trustee Fil Archuleta requested a new sign for the Outreach Center. He asked the Clerk's Office to request price quotes for a new sign.

a. Election Information

Town Administrator Cheryl Campbell addressed the Board regarding the April 5th, 2016 Mail Ballot Election. She explained that the Mayor's seat and three Trustees seats are up for election. Nomination Petition Packets may be picked up on January 5th, 2016 and must be returned by 4:00 PM on January 25th, 2016. Candidates must declare what office they are seeking on the Nomination Petition when they pick up the packet. The FCPA forms were also explained. Order of names on the ballot will be decided by a lot drawing at the February 2nd, 2016 Board of Trustees Regular Meeting.

- b. Commissioner Barbara Kirkmeyer will attend the January 5th, 2016 Board of Trustees Regular Meeting regarding the Sheriff's Contract and any other issues that the Board may want to address.

Town Administrator Cheryl Campbell asked the Board if she could draft a one page Marijuana Renewal Application to include in the Board Packets starting in 2016. Copies of the Applicant's State Application will no longer need to be submitted.

Announcements

- a. Holiday Schedule; the Town Hall will be closed on December 24th and 25th, 2015 and closed at noon on December 31st, 2015 and closed on January 1st, 2016

Adjourn

Since there was no further business, Fil Archuleta moved and Clarence Krieger seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:36 PM.

By _____
Juli Rouse, Deputy Clerk