

Town of Garden City Minutes

February 16, 2016

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Dan Ruhala, Abby Clabough, Kelly Stewart, Fil Archuleta and Clarence Krieger were present. Staff present: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Pat Hill, Street Consultant; Mike Schwartz, Vice President GCBA; Robb Lynch, LivWell; Diane Brown, LivWell; Laurie Foos, Mayoral Candidate; Randy Foos, 715 26th Street #1; Larry Ekblad, Just Trees; Dave Rodn, LivWell; Sandy Bain, 5108 11th Street.

Consent Agenda

- a. Approve Minutes from February 2nd, 2016 Regular Meeting
- b. Approve Treasurer's Report for January 2016
- c. Approve Paid Bills
- d. Approve Bills To Be Paid
- e. Approve CIRSA 2016 P & C Insurance Premium in the amount of \$6224.00
- f. Approve CIRSA 2016 WC Insurance Premium in the amount of \$1888.00

Fil Archuleta moved and Clarence Krieger seconded to approve the Consent Agenda items a-f. 7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Mike Schwartz, GCBA Vice President, stated that a GCBA Officer will attend at least one Board of Trustees Meeting per month. Mr. Schwartz also said that GCBA is in the process of updating their website to make it more user-friendly and will use Search Engine Optimization to draw additional people to their website. They will hire a part-time intern to keep the website and Search Engine Optimization current. GCBA Members have offered to help the Town with the 8th Avenue Revitalization Project where needed.

Police Report

The January 2016 Police Report was included in the Board Packet. Town Administrator Cheryl Campbell has requested clarification from the Weld County Sheriff's Office regarding the incident on January 19th, 2016.

Pat Hill Street Repair and Maintenance

Mr. Hill's Interim Report was included in the Board Packet. Mr. Hill stated that the final review for the 27th Street Drainage Project has been completed and he has drafted an Advertisement for Bids Document for this project. After approval, the Advertisement for Bids will need to be published in the Greeley Tribune.

- a. Consider Proposal from Colorado Concrete Construction

Fil Archuleta moved and Terry Greenwood seconded to approve the proposal from Colorado Concrete Construction for repair of the inlet cover at 8th Avenue and 25th Street in the amount of \$2815.00. 7 Aye. 0 Nay. Motion carried.

The Stop Sign at 27th Street and 7th Avenue has been repaired. Mr. Hill is in the process of requesting proposals for street sweeping. The guardrail at 27th Street and 6th Avenue needs to be repaired, Joe Bain will contact Les Matson Construction to repair the guardrail.

Marijuana Licensing Issues

a. LivWell Retail Marijuana Store Renewal Application License No. RMJ012016

LivWell at 2647 8th Avenue submitted a Retail Marijuana Store Renewal Application. Robb Lynch and Diane Brown were present to represent the license. Abby Clabough moved and Kelly Stewart seconded to approve the Retail Marijuana Store Renewal Application for LivWell. 7 Aye. 0 Nay. Motion carried.

b. LivWell Report of Changes Modification of Premises Application

LivWell at 2647 8th Avenue submitted a Report of Changes Modification of Premises Application. LivWell will remodel and expand the existing building. A copy of the plan was included in the Board Packet. Robb Lynch and Diane Brown were present to represent the application and answer any questions. Abby Clabough moved and Dan Ruhala seconded to approve the Report of Changes Modification of Premises Application for LivWell. 7 Aye. 0 Nay. Motion carried.

Consider Tree Replacement Program – Just Trees

Larry Ekblad, Owner of Just Trees in Ft. Collins presented a Tree Replacement Program for Garden City. Mr. Ekblad stated that he grows most of the trees he sells. He requested more information from the Town regarding the location of tree placement, lot sizes and how the trees would be cared for once planted before he could recommend appropriate species. The Clerk's Office will provide Mr. Ekblad with this information. Mr. Ekblad encouraged the Board Members to visit his website at www.justtrees.com. No action was taken on this item.

Consider Proposal from American Turf and Tree for 2016 Tree Spraying

Fil Archuleta moved and Terry Greenwood seconded to approve the proposal from American Turf and Tree for the 2016 Tree Spraying Program. 7 Aye. 0 Nay. Motion carried.

Consider Proposal from Allen Services for Tree Root Removal-Sewer Line

Fil Archuleta moved and Clarence Krieger seconded to approve the proposal from Allen Services for tree root removal from the sewer line at the Town Hall. 7 Aye. 0 Nay. Motion carried.

Consider Proposal from Masterpiece Designs for Four Courtroom Benches

Fil Archuleta moved and Clarence Krieger seconded to approve the proposal from Masterpiece Designs for four courtroom benches in the amount of \$2600.00. 7 Aye. 0 Nay. Motion carried.

Schedule Board Training with CIRSA Attorney Tami Tenou May 3rd, 2016 at 6:00 PM

Abby Clabough moved and Clarence Krieger seconded to schedule Board Training with CIRSA Attorney Tami Tenou on May 3rd, 2016 at 6:00 PM. 7 Aye. 0 Nay. Motion carried.

RSVP's for Americanism Day Program on February 28th, 2016 at the VFW

Board Members and Staff that will attend the Americanism Program on February 28th, 2016 at the VFW at 12:00 PM. Attending will be Mayor Lonelle Archuleta, Trustee Fil Archuleta, Town Administrator Cheryl Campbell and Deputy Clerk Juli Rouse.

Consider a Desk for the Town Administrator's Office

Fil Archuleta moved and Clarence Krieger seconded to approve a desk of similar construction to the desk in the Code Enforcement Office built by Masterpiece Designs for the Town Administrator's Office. 7 Aye. 0 Nay. Motion carried.

Consider Town Administrator's Attendance at the International Institute of Municipal Clerk's Annual Conference in Omaha Nebraska from May 21st - 25th, 2016.

Clarence Krieger moved and Fil Archuleta seconded to approve the Town Administrator's attendance at the International Institute of Municipal Clerk's Annual Conference in Omaha Nebraska from May 21st – 25th, 2016. 7 Aye. 0 Nay. Motion carried.

Special Meeting February 24th, 2016

a. Special Meeting vs. Workshop Clarification

Abby Clabough moved and Terry Greenwood seconded to clarify that the February 24th, 2016 meeting will be a workshop. 7 Aye. 0 Nay. Motion carried.

b. Baseline Engineering Corporation Project Guidance

Abby Clabough moved and Terry Greenwood seconded to approve Baseline Engineering Corporation Project Guidance and requested that Mr. Behning from Baseline Engineering Corporation attend the February 24th, 2016 Workshop. 7 Aye. 0 Nay. Motion carried. The Clerk's Office will contact Mr. Behning from Baseline Engineering Corporation.

Consider Proposal from Baseline Engineering Corporation for Engineering Survey and Base Map Preparation

Terry Greenwood moved and Clarence Krieger seconded to approve the Clerk's Office to request bids from at least two other engineering companies for an Engineered Survey and Base Map proposal for 8th Avenue between 25th Street and Highway 34 Off Ramp. 7 Aye. 0 Nay. Motion carried.

Attorney's Report

Attorney Don Hoff continued the discussion on the Tree Replacement Program because he is concerned about the trees receiving proper care after planting. Trustee Terry Greenwood suggested that the residents and businesses interested in the Tree Replacement Program be required to sign a contract regarding their responsibilities for the care of the trees.

Employee Benefits Review

Town Administrator Cheryl Campbell presented an overview of the new employee benefits from Public Sector Health Care Group including health care, vision, dental and life insurance that replaced the prior health care only coverage from Anthem at a savings of \$600.00 per month to the Town. Trustee Abby Clabough asked about the current Delta Dental Policy, Town Administrator Cheryl Campbell stated that the Delta Dental Policy Renewal with discussion will be on the March 1st, 2016 Agenda.

Other Board Issues

Trustee Dan Ruhala asked about the progress of Salazar Associates regarding Economic Development for the Town.

Announcements

- a. The Board of Trustees scheduled a workshop for February 24th, 2016 at 4:00 PM regarding 8th Avenue Revitalization
- b. Americanism Program is February 28th, 2016 at 12:00 PM at the VFW

Adjourn

Since there was no further business, Fil Archuleta moved and Clarence Krieger seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:30 PM.

By _____
Juli Rouse, Deputy Clerk