

Town of Garden City Minutes

February 17, 2015

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 6:55 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Dan Ruhala, Abby Clabough, Kelly Stewart, Fil Archuleta and Clarence Krieger were present. Staff present was: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Pat Hill, Street Consultant; John and Alice Rotherham, Nature's Herbs and Wellness Center.

Consent Agenda

- a. Approve Minutes of Regular Meeting February 3, 2015
- b. Approve Minutes of Special Meeting February 5, 2015
- c. Approve Treasurer's Report for January 2015
- d. Approve Checks Paid
- e. Approve Checks to Be Paid
- f. Approve Town Administrator's Attendance at a Payroll Training Class on March 20, 2015 in Greeley at the cost of \$149.00
- g. Approve the Town Administrator's PTO Request for March 27,30,31 and April 1,2,3, 2015

Fil Archuleta moved and Dan Ruhala seconded to approve the consent agenda items a-g.
7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Mayor Lonelle Archuleta asked the audience to introduce themselves and invited public comment.
There was no comment.

Police Report

Mayor Lonelle Archuleta commented on the police activity at Sky Entertainment, LLC dba El Rodeo Bar and Grill. Town Administrator Cheryl Campbell explained that she has been in contact with the Sheriff's Deputies, Owner and Manager of El Rodeo Bar and Grill. Both the Owner and Manager stated that they have talked to the Sheriff's Deputies on several occasions about what they can and should be doing to solve the problems.

Pat Hill Street Repair and Maintenance

Mr. Hill's Interim Report was included in the Board Packets.

- a. Dale's Environmental Services, LLC proposal for storm drain cleaning in the amount of \$16,000.00.

Mr. Hill asked the Board to approve the proposal from Dale's Environmental Services, LLC for storm drain cleaning. Abby Clabough moved and Fil Archuleta seconded to authorize Town Administrator Cheryl Campbell to sign the 2015 proposal and contract from Dale's Environmental Services, LLC for storm drain cleaning in the amount of \$16,000.00. 7 Aye. 0 Nay. Motion carried. Mr. Hill reported that the street signs have been on 6th Avenue. He will request a quote from Baseline Engineering Corporation to replace the damaged storm drain line on 27th Street between 8th Avenue and 7th Avenue east to Highway 85. He will have the crack fill quotes, Baseline Engineering quote and the street sweeping quote for the March 17, 2015 Board of Trustees Meeting.

Consider the Commercial Revitalization Grant Final Review and Payment for GC4L, LLC

Fil Archuleta moved and Abby Clabough seconded to approve final payment of the Revitalization Grant for GC4L, LLC in the amount of \$5174.50. 7 Aye. 0 Nay. Motion carried. Fil Archuleta requested that, in the future, the grantee (not the Clerk's Office) be responsible for taking before and after photos of their projects before the grant is approved and paid.

Consider Weld County Referral SPR15-0003

Fil Archuleta moved and Clarence Krieger seconded to answer “no conflicts with our interests” to Weld County Referral SPR15-0003. 7 Aye. 0 Nay. Motion carried.

Consider Weld County Referral SPR15-0004

Fil Archuleta moved and Clarence Krieger seconded to answer “no conflicts with our interests” to Weld County Referral SPR15-0004. 7 Aye. 0 Nay. Motion carried.

Consider Weld County Referral RECX15-00017

Abby Clabough moved and Clarence Krieger seconded to answer “no conflicts with our interests” to Weld County Referral RECX15-00017. 7 Aye. 0 Nay. Motion carried.

Consider Weld County Referral USR15-0009

Fil Archuleta moved and Clarence Krieger seconded to answer “no conflicts with our interests” to Weld County Referral USR15-0009. 7 Aye. 0 Nay. Motion carried.

Consider American Turf and Tree Care’s Tree Spraying Contract for 2015

Clarence Krieger moved and Fil Archuleta seconded to approve American Turf and Tree Care’s Tree Spraying Contract for 2015. 7 Aye. 0 Nay. Motion carried.

Consider Attendance at the CML Conference June 16-19, 2015 in Breckenridge, CO

Fil Archuleta moved and Dan Ruhala seconded to approve attendance including tuition, lodging and meals for the annual CML Conference June 16-19, 2015. 7 Aye. 0 Nay. Motion carried. Attendees will be Mayor Lonelle Archuleta, Trustee Fil Archuleta, Trustee Abby Clabough, Trustee Dan Ruhala and Town Administrator Cheryl Campbell.

Consider Drywall Quotes for Fire Proofing the Records Room in the Town Hall Basement

Drywall quotes were included in the Board Packets.

- a. Juan Cervantes in the amount of \$1560.00.
- b. MD Painting and Drywall in the amount of \$1945.00.

Dan Ruhala stated that the records room electrical was not up to code. Town Administrator Cheryl Campbell will request an inspection from Building Inspector Ken Kidd. Clarence Krieger moved and Abby Clabough seconded to approve MD Painting and Drywall’s quote including any needed electrical work and painting. 7 Aye. 0 Nay. Motion carried.

Consider Architect Quotes for the Addition to the Town Hall

Architect Quotes were included in the Board Packets.

- a. Robert Shreve Architects & Planners in the amount of \$4,000.00 - \$7900.00.
- b. Bley Associates Architects in the amount of \$4,800.00.

Abby Clabough moved and Fil Archuleta seconded to approve the quote from Bley Associates in the amount of \$4800.00. A roll call vote was taken Trustee Kelly Stewart YES Trustee Clarence Krieger YES Trustee Abby Clabough YES Trustee Dan Ruhala YES Mayor Lonelle Archuleta YES Trustee Terry Greenwood YES Trustee Fil Archuleta YES. 7 Aye. 0 Nay. Motion carried.

Consider Meeting with Michael Tupa from DU to Discuss a Possible Proposal on Landscape Design and Infrastructure Design.

Abby Clabough moved and Terry Greenwood seconded to have the Clerk’s Office invite Michael Tupa to the Board of Trustees next 8th Avenue Planning Workshop. 7 Aye. 0 Nay. Motion carried.

Attorney's Report

Attorney Don Hoff inquired about the asbestos testing results in the buildings located at 2619 and 2621 8th Avenue that the Town has under contract to purchase. Town Administrator Cheryl Campbell explained that BuildSafe Environmental took 100 samples (there were four samples that were suspect) and she will have verbal results on February 18, 2015.

Other Board Issues

Abby Clabough brought in a metal flower and asked the Board to consider the use of metal art in future landscape designs. Abby Clabough also asked if the Board would be interested in purchasing some exercise equipment for the Board Members' and Staff's use. Attorney Don Hoff indicated the Town should check with CIRSA before purchasing any exercise equipment.

Dan Ruhala requested that the Board consider finishing the basement including the Outreach Center with drywall and paint. He inquired about the possibility of building offices and a bathroom in the basement in lieu of an addition to Town Hall. Clarence Krieger moved and Terry Greenwood seconded to approve the addition to Town Hall as the preferred method to add office space to the building. 7 Aye. 0 Nay. Motion carried.

Lonelle Archuleta announced that the Annual Americanism Program is February 22, 2015 at 12:30 PM at the VFW with lunch being provided. Board Members were invited to attend. Board Members attending will be Lonelle and Fil Archuleta, Clarence Krieger, Terry Greenwood, Dan Ruhala and Kelly Stewart. Staff attending will be Cheryl Campbell and Juli Rouse.

Announcements

- a. The Garden City Business Association will be hosting a Business Mixer on March 5th, 2015 at 5:30 PM at Empire State Pizza.

Adjourn

Since there was no further business, Fil Archuleta moved and Clarence Krieger seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:00 PM.

Respectfully Submitted by _____
Juli Rouse, Deputy Clerk