

Town of Garden City Minutes

March 17, 2015

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Dan Ruhala, Abby Clabough, Kelly Stewart, Fil Archuleta and Clarence Krieger were present. Staff present was: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Pat Hill, Street Consultant; John and Alice Rotherham, Nature's Herbs and Wellness Center.

**Consent Agenda**

- a. Approve Minutes of Regular Meeting March 3, 2015
- b. Approve Treasurer's Report for February 2015
- c. Approve Checks Paid
- d. Approve Checks to Be Paid

Fil Archuleta moved and Clarence Krieger seconded to approve the consent agenda items a-d.  
7 Aye. 0 Nay. Motion carried.

**Public Not on the Agenda Invited To Be Heard**

Mayor Lonelle Archuleta asked the audience to introduce themselves and invited public comment. There was no comment.

**Police Report**

The Police Report for February 2015 was included in the Board Packets. The Board Members requested a copy of the abbreviations list for all Offense Codes included in the Police Reports.

**Pat Hill Street Repair and Maintenance**

Mr. Hill's Interim Report was included in the Board Packets. Mr. Hill reported that Dale's Environmental Services, LLC will start the storm drain cleaning after the first few rain storms and Crasco, LLC will start the crack fill projects on approximately April 6, 2015 weather permitting.

- a. **Baseline Engineering Corporation Storm Drainage Replacement Engineering Proposal**

Abby Clabough moved and Fil Archuleta seconded to approve Baseline Engineering Corporation Storm Drainage Replacement Engineering Proposal in the amount of \$10,790.00. 7 Aye. 0 Nay. Motion carried.

- b. **Baseline Engineering Corporation Drainage Report (VFW/EI Bandido Block)**

Mr. Hill reviewed the Baseline Engineering Corporation Drainage Assessment Report with the Board. No action was taken on this item.

**Marijuana Licensing Issues**

- a. **Nature's Kitchen Retail MIPs License Renewal Application**

Nature's Kitchen at 522 27<sup>th</sup> Street submitted a Retail Marijuana Infused Products License Renewal Application for License No. 404R-00009. Abby Clabough moved and Fil Archuleta seconded to approve the Retail Marijuana Infused Products License Renewal Application for Nature's Kitchen.  
7 Aye. 0 Nay. Motion carried.

- b. **Nature's Herbs and Wellness Center Medical Marijuana Center License Renewal Application**

Nature's Herbs and Wellness Center at 522 27<sup>th</sup> Street submitted a Medical Marijuana Center License Renewal Application for License No. 402-00062. Clarence Krieger moved and Kelly Stewart seconded to approve the Medical Marijuana Center License Renewal Application for Nature's Herbs and Wellness Center. 7 Aye. 0 Nay. Motion carried.

**c. Nature's Herbs and Wellness Center Medical Marijuana OPC License Renewal Application**

Dan Ruhala moved and Clarence Krieger seconded to approve the Medical Marijuana Optional Premise Cultivation License Renewal Application for Nature's Herbs and Wellness Center License No. 403-00085. 7 Aye. 0 Nay. Motion carried.

**d. Nature's Kitchen Medical MIPs License Renewal Application**

Dan Ruhala moved and Fil Archuleta seconded to approve the Medical Marijuana Infused Products Renewal Application for Nature's Kitchen License No. 404-00339. 7 Aye. 0 Nay. Motion carried.

**Silver State Plastics**

No action was taken on this item.

**Approve F & C Door Proposal for Fire Proof Doors**

A copy of F & C Door's Proposal was included in the Board Packets. Fil Archuleta moved and Clarence Krieger seconded to approve F & C Doors Proposal in the amount of \$1495.00. 7 Aye. 0 Nay. Motion carried.

**Approve DCI Draft Report**

Abby Clabough moved and Fil Archuleta seconded to approve the Draft Report from DCI. 7 Aye. 0 Nay. Motion carried.

**Consider Economic Development Plan**

Trustee Abby Clabough suggested that the Town hire an Economic Development Consultant on a contractual basis in lieu of adding an Economic Development position to the Town Staff. Abby Clabough moved and Fil Archuleta seconded to authorize the Clerk's Office to create and distribute an RFP for an Economic Development Consultant to interested parties. 7 Aye. 0 Nay. Motion carried.

**Consider Future Plans for Recently Acquired Property**

Terry Greenwood moved and Fil Archuleta seconded to authorize the Clerk's Office to inventory all salvageable equipment, materials and furnishings in both buildings. 7 Aye. 0 Nay. Motion carried. Abby Clabough moved and Fil Archuleta seconded to schedule demolition of the buildings. 7 Aye. 0 Nay. Motion carried. Terry Greenwood moved and Fil Archuleta seconded to approve a 45 day notice to vacate to be issued to all tenants. 7 Aye. 0 Nay. Motion carried.

**Approve to Request a Proposal from Michael Tupa for Streetscape and Landscape Design Including a Formal Grant Request to DOLA.**

Abby Clabough moved and Fil Archuleta seconded to approve to request a proposal from Michael Tupa for the proposed scope of work included in the memo from Mr. Tupa. 7 Aye. 0 Nay. Motion carried.

**Weld County Referral RECX15-0031**

Fil Archuleta moved and Abby Clabough seconded to answer "no conflicts with our interests" to Referral No. RECX15-0031. 7 Aye. 0 Nay. Motion carried.

**Weld County Referral No. RECX15-0032**

Fil Archuleta moved and Clarence Krieger seconded to answer "no conflicts with our interests" to Weld County Referral No. RECX15-0032. 7 Aye. 0 Nay. Motion carried.

**Attorney's Report**

Attorney Don Hoff reported that CIRSA will allow the Board Members to volunteer for Revitalization and other community service projects. A motion detailing the specific project and work to be completed must be approved at a Board Meeting in advance. Also, a log of dates, times and work completed must be maintained by each participating Board Member.

Mayor Lonelle Archuleta and Trustee Fil Archuleta will volunteer at the Outreach Center once a week for the next three months.

**Other Board Issues**

Mayor Lonelle Archuleta received a telephone call from Eduvejan Vialpando at 2714 9<sup>th</sup> Avenue. He issued a complaint regarding Taqueria Rancho Alegre installing parking stops along their property line. Lonelle Archuleta also stated that 17 year olds are entering El Rodeo and she has heard of an increase in disturbances. Town Administrator Cheryl Campbell stated that the Sheriff's Deputies are aware of the problems and are increasing their presence at El Rodeo.

Trustee Fil Archuleta inquired about the green light poles. Some of the decorative bases at the bottom of the poles are different. Trustee Clarence Krieger stated that all of the green light poles did have the same decorative bases when installed. The Clerk's Office will follow up on this issue.

Trustee Fil Archuleta reported that he spoke to Sarah at University of Northern Colorado's Spanish Department regarding a Spanish speaking intern to translate to the Towns Spanish speaking community. Sarah stated that this semester it would be hard to find an intern but suggested that the Town hire a student at \$12.00 per hour or pay the student by the page if translating written materials. Town Administrator Cheryl Campbell stated that the Court Interpreter can translate the written flyers etc. at approximately \$35.00 to \$45.00 per hour. Abby Clabough suggested that maybe a Garden City resident would be interested in interpreting for the Spanish speaking community.

Town Administrator Cheryl Campbell asked the Board what they wanted staff to do with the lumber from the shelves that had been removed from the records room. Trustee Fil Archuleta suggested that the lumber be put out for trash pickup and then first come first served.

**Announcements**

- a. The Garden City Business Association will be hosting a Business Mixer on April 2<sup>nd</sup>, 2015 at 5:30 PM at The White Horse Inn.

**Adjourn**

Since there was no further business, Clarence Krieger moved and Abby Clabough seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:20 PM.

Respectfully Submitted by \_\_\_\_\_  
Juli Rouse, Deputy Clerk