

Town of Garden City Minutes

March 29th, 2016

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Abby Clabough, Kelly Stewart, Fil Archuleta and Clarence Krieger were present. Trustee Dan Ruhala was absent. Staff present: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Manuel Ramos III; 2504 6th Avenue #4; Stephanie Salazar, Salazar Associates; Sandy Bain, 5108 11th Street.

Consent Agenda

- a. Approve Minutes from March 15th, 2016 Regular Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid

Fil Archuleta moved and Clarence Krieger seconded to approve the Consent Agenda items a-c. 6 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Mayor Lonelle Archuleta asked the audience to introduce themselves and invited public comment. There was no comment.

Mayor Lonelle Archuleta presented Trustee Kelly Stewart with an award thanking for six years of service to the Town of Garden City.

Salazar Associates Economic Development Report for March 2016

- a. Economic Development Report for March 2016

Mrs. Salazar continues main street commercial business outreach to developers and retailers. She also stated that the City of Greeley is going through a city staff assessment process of how to create an agreement with Garden City for reduced residential water rates that would be fair and comparable to other municipalities and acceptable to the Greeley City Council.

- b. Website Development Proposals
 - I. Generation Web
 - II. a – train marketing communications, inc.

Fil Archuleta moved and Abby Clabough seconded to schedule a Special Meeting on April 4th, 2016 at 4:00 PM to invite Generation Web and a – train marketing communications, inc. to present their website design proposals. 6 Aye. 0 Nay. Motion carried.

Mrs. Salazar presented designs from Sarah Edgell with Edgellworks, LLC for marketing and branding for the Town. Fil Archuleta moved and Abby Clabough seconded to invite Sarah Edgell to attend the Special Meeting on April 4th, 2016 at 4:00 PM. 6 Aye. 0 Nay. Motion carried.

Mrs. Salazar stated that she will be attending the International Conference of Shopping Centers in Las Vegas on May 22nd, 23rd and 24th, 2016 at her expense. She will present Garden City development opportunities to retailers at the conference. She will set up a free account with Oppsites.com for the Town of Garden City. She plans to list development opportunities on this nationally based site.

Approve Town Hall Addition Progress Payment #6 In the Amount of \$8081.02

Abby Clabough moved and Terry Greenwood seconded to approve the AIA Progress Payment Invoice #6 less five percent retainage. Payment amount of \$7676.97 to Frank Construction 6 Aye. 0 Nay. Motion carried.

Consider Alles Taylor & Duke, LLC Professional Engineers Proposal for a Park Survey

No action was taken on this item.

Terry Greenwood moved and Fil Archuleta seconded to add the proposal from Law Lawn Service to the April 4th, 2016 Special Meeting of the Board of Trustees. 6 Aye. 0 Nay. Motion carried.

Public Hearing Regarding Ordinance No. 03-2016 An Ordinance Of The Town Of Garden City, Colorado, Adopting By Reference And Enacting A New Municipal Code For The Town Of Garden City; Providing For The Repeal Of Certain Ordinances Not Included Therein; Providing For The Adoption Of Secondary Codes By Reference; Providing A Penalty For The Violation Thereof; Providing For The Manner Of Amending Such Code; And Providing When Such Code And This Ordinance Shall Become Effective

Mayor Lonelle Archuleta adjourned The Regular Meeting at 7:39 PM and opened The Public Hearing regarding Ordinance No. 03-2016. There was no public comment. Mayor Lonelle Archuleta adjourned the Public Hearing at 7:40 PM and resumed the Regular Meeting.

Town Administrator Cheryl Campbell addressed the Board of Trustees regarding additional changes to the Garden City Municipal Code.

Adopt Ordinance No. 03-2016 An Ordinance Of The Town Of Garden City, Colorado, Adopting By Reference And Enacting A New Municipal Code For The Town Of Garden City; Providing For The Repeal Of Certain Ordinances Not Included Therein; Providing For The Adoption Of Secondary Codes By Reference; Providing A Penalty For The Violation Thereof; Providing For The Manner Of Amending Such Code; And Providing When Such Code And This Ordinance Shall Become Effective

Terry Greenwood moved and Fil Archuleta seconded to adopt Ordinance No. 03-2016. An Ordinance Of The Town Of Garden City, Colorado, Adopting By Reference And Enacting A New Municipal Code For The Town Of Garden City; Providing For The Repeal Of Certain Ordinances Not Included Therein; Providing For The Adoption Of Secondary Codes By Reference; Providing A Penalty For The Violation Thereof; Providing For The Manner Of Amending Such Code; And Providing When Such Code And This Ordinance Shall Become Effective. A roll call vote was taken. Trustee Kelly Stewart YES Mayor Lonelle Archuleta YES Trustee Clarence Krieger YES Trustee Abby Clabough YES Trustee Fil Archuleta YES Trustee Terry Greenwood YES. 6 Aye. 0 Nay. Ordinance No. 03-2016 was adopted.

Consider an Electronic Communications Policy

Fil Archuleta moved and Abby Clabough seconded to adopt the Electronic Communications Policy. 6 Aye. 0 Nay. The Electronic Communications Policy was adopted.

Consider a Data Breach Plan

Fil Archuleta moved and Clarence Krieger seconded to adopt the Data Breach Plan. 6 Aye. 0 Nay. The Data Breach Plan was adopted.

Approve General Journal Entries for 2015

Fil Archuleta moved and Clarence Krieger seconded to approve the General Journal Entries for 2015. 6 Aye. 0 Nay. Motion carried.

Consider Dental Plans

- a. Humana
- b. MetLife

Abby Clabough moved and Fil Archuleta seconded to approve the Proposal from MetLife for Passive PPO Dental Plan B High and Vision Plan B – M130D. 6 Aye. 0 Nay. Motion carried.

Adopt Ordinance No. 04-2016 An Ordinance Increasing The Compensation To Members Of The Board Of Trustees

Abby Clabough moved and Fil Archuleta seconded to adopt Ordinance No. 04-2016 An Ordinance Increasing The Compensation To Members Of The Board Of Trustees. A roll call vote was taken. Trustee Terry Greenwood YES Trustee Clarence Krieger YES Trustee Fil Archuleta YES Trustee Kelly Stewart YES Mayor Lonelle Archuleta YES Trustee Abby Clabough YES. 6 Aye. 0 Nay. Ordinance No. 04-2016 was adopted.

Consider Attendance at the CML Conference June 21st – 24th, 2016 in Vail, CO

Fil Archuleta moved and Clarence Krieger seconded to approve attendance at the CML Conference in Vail June 21st - 24th, 2016. Mayor Lonelle Archuleta, Trustee Fil Archuleta, and Town Administrator Cheryl Campbell will be attending the CML Conference. 6 Aye. 0 Nay. Motion carried.

Consider Participation in Greeley/Evans Transit Strategic Plan Steering Committee

Fil Archuleta moved and Clarence Krieger seconded to approve Trustee Abby Clabough as the Garden City representative on the Greeley/Evans Transit Strategic Plan Steering Committee. 6 Aye. 0 Nay. Motion carried.

Approve and Schedule Spring Clean-Up Days

Fil Archuleta moved and Clarence Krieger seconded to schedule Spring Clean-Up Days for May 13th, 14th and 15th, 2016. 6 Aye. 0 Nay. Motion carried.

Other Board Issues

Trustee Terry Greenwood stated that someone is living in the camper parked at 616 27th Street Road. Trustee Fil Archuleta also stated that there is someone living in the camper behind 2711 7th Avenue. Attorney Don Hoff suggested that Code Enforcement Officer Joe Bain issue a Code Enforcement Notice of Violation to both parties.

Announcements

- a. The second FCPA Report is due on April 1st, 2016 by 4:00 PM.
- b. Town of Garden City Municipal Election – Ballots must be in the Clerk's Office by 7:00 PM on April 5th, 2016.

Adjourn

Since there was no further business, Fil Archuleta moved and Clarence Krieger seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:02 PM.

By _____
Juli Rouse, Deputy Clerk