

Town of Garden City Minutes

April 19th, 2016

Regular Meeting

Mayor Lonelle Archuleta, Trustee Abby Clabough, Trustee Clarence Krieger and Trustee Manuel Ramos III were sworn into office before the meeting.

Mayor Lonelle Archuleta called the meeting to order at 7:04 PM.

Mayor Lonelle Archuleta asked for a moment of silence in memory of Trustee Dan Ruhala.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Abby Clabough, Manuel Ramos, Fil Archuleta and Clarence Krieger were present. Staff present: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Pat Hill, Street Consultant; Sandy Bain, 5108 11th Street.

Consent Agenda

- a. Approve Minutes from March 29th, 2016 Regular Meeting
- b. Approve Minutes from April 4th, 2016 Special Meeting
- c. Approve Treasurer's Report for March 2016
- d. Approve Paid Bills
- e. Approve Bills To Be Paid
- f. Approve PTO Request for the Town Administrator May 31, June 1, 2, 3, 6, 7, 8, 9, 10, 2016

Clarence Krieger moved and Fil Archuleta seconded to approve the Consent Agenda items a-f. 6 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Mayor Lonelle Archuleta asked the audience to introduce themselves and invited public comment. There was no comment.

Police Report

The Police Report for March 2016 was enclosed in the Board Packet. Town Administrator Cheryl Campbell stated that she contacted the Weld County Sheriff's Office regarding several summaries that were missing from the report.

Pat Hill Street Repair and Maintenance

- a. Interim Report

Mountain Constructors, Inc. returned the only proposal on the 27th Street Storm Sewer Replacement Project for a total bid of \$194,894.32 if the project is completed as a whole. If completed in phases, phase one is \$98,733.45 and phase two is \$120,931.19. Mr. Hill stated that the storm sewer drainline crosses two property lines which may require construction easements. Abby Clabough moved and Terry Greenwood seconded to approve Mr. Hill to request a proposal from Baseline Engineering to move the storm sewer drainline into the street and also to request a proposal from Aegion Company for the installation of an insitumain process which inserts a product inside the existing drainline.

Liquor License Issues

a. GCBA Special Events Liquor Permit Application Modification

Fil Archuleta moved and Clarence Krieger seconded to approve the Special Events Liquor Permit Application Modification for GCBA. 6 Aye. 0 Nay. Motion carried.

Consider Fence Grant Application for Filbert Archuleta at 2706 8th Avenue Including Final Review and Payment

Trustee Filbert Archuleta and Mayor Lonelle Archuleta recused themselves because they reside at this residence. Abby Clabough moved and Terry Greenwood seconded to approve the Fence Grant Application including Final Review and Payment in the amount of \$365.35 for Filbert Archuleta. 4 Aye. 0 Nay. Motion carried.

Greeley/Evans Transit Steering Committee Report

Trustee Abby Clabough stated that the Steering Committee is in the preliminary stages of the 15-20 year strategic plan including an implementation program to guide the GET's investments and increase ridership. They plan to meet once a month for the next seven months to develop the plan. Trustee Manuel Ramos suggested that GET invest in the repair and clean-up of the existing buses to make them more appealing to riders.

Approve Town Hall Addition Final Payment In the Amount of \$7927.97

Clarence Krieger moved and Fil Archuleta seconded to approve the Town Hall Addition final payment in the amount of \$7927.97. \$7197.97 to Frank Construction and \$730.00 to Bley Associates Architect to be paid after the legal publishing period has passed. 6 Aye. 0 Nay. Motion carried.

Consider Rescheduling the June 21st, 2016 Board of Trustees Regular Meeting

Abby Clabough moved and Terry Greenwood seconded to reschedule the June 21st, 2016 Board of Trustees Regular Meeting to June 14th, 2016 at 7:00 PM. 6 Aye. 0 Nay. Motion carried.

Consider Weld County Referral USR16-0013

Fil Archuleta moved and Clarence Krieger seconded to answer "no conflicts with our interests" to Weld County Referral USR16-0013. 6 Aye. 0 Nay. Motion carried.

Dental and Vision Plans Group Enrollment

The representative from MetLife will be here on April 20th, 2016 at 11:00 AM to enroll participants in the dental and vision plans you approved at the March 29th, 2016 Board of Trustees Meeting. No action was taken on this item.

Xcel Energy LED Street Light Conversion

Fil Archuleta moved and Clarence Krieger seconded to choose Option A. Option A states that Xcel Energy will pay for the conversion of the Cobra Street Lights and the Town will save between 4 and 7% in electricity costs. 6 Aye. 0 Nay. Motion carried.

Police Study Report

Town Administrator Cheryl Campbell presented the Board with the Police Study Report and requested that the Board schedule a workshop. Terry Greenwood moved and Clarence Krieger seconded to schedule a workshop on April 27, 2016 at 4:00 PM to discuss future police protection. 6 Aye. 0 Nay. Motion carried.

Vacancy on the Board of Trustees of the Town of Garden City

Mayor Lonelle Archuleta announced that there is a vacancy on the Board of Trustees. Any interested parties should schedule an appointment with the Clerk's Office regarding the responsibilities and expectations of a Trustee.

Consider Appointment of Town Administrator/Clerk, Attorney and Judge

a. Town Administrator/Clerk

Clarence Krieger moved and Fil Archuleta seconded to appoint Cheryl Campbell as Town Administrator/Clerk. 6 Aye. 0 Nay. Motion carried

b. Town Attorney

Fil Archuleta moved and Clarence Krieger seconded to appoint Don Hoff as Town Attorney. 6 Aye. 0 Nay. Motion carried

c. Municipal Judge

Clarence Krieger moved and Fil Archuleta seconded to appoint Michael Stewart as Municipal Judge. 6 Aye, 0 Nay. Motion carried.

d. Mayor Pro Tem

Fil Archuleta moved and Manuel Ramos seconded to appoint Clarence Krieger as Mayor Pro Tem. 6 Aye. 0 Nay. Motion carried.

Consider Scheduling a Workshop with Baseline Engineering the week of May 9th, 2016 Regarding 8th Avenue Survey and Traffic Study

Abby Clabough moved and Fil Archuleta seconded to schedule a special meeting with Baseline Engineering on May 10th, 2016 at 4:00 PM regarding the 8th Avenue Survey and Traffic Study. 6 Aye. 0 Nay. Motion carried.

Consider Board Goals for the 2016 – 2017 Term

1. 8th Avenue and Beyond Revitalization Project
2. Develop and Implement a Police Protection Plan
3. Increase Community Involvement

Fil Archuleta moved and Clarence Krieger seconded to approve the Board Goals for the 2016 – 2017 Term. 6 Aye. 0 Nay. Motion carried.

Attorney's Report

Attorney Don Hoff stated that Pneuline Supply, Inc., a plastic valve manufacturing company and wholesale distributor, would like to move to Garden City. They need a 7,000 square foot building and employ 12 employees. Mr. Hoff said that the company meets the requirements for Garden City's Commercial Zone.

Other Board Issues

Mayor Lonelle Archuleta requested the addition of the Law Lawn Service Contract to the May 3rd, 2016 Agenda.

Joe Bain, Public Works, stated that during the CIRSA insurance audit, CIRSA requested that the Town install a fence with a gate around each of the AC condenser units. The AC condensers on the east side of the building will be in a chain link enclosure. The Board requested a proposal from James Hilzer for a brick enclosure for the AC condenser on the west side of the building.

Mayor Lonelle Archuleta asked about the bid process regarding surplus or unneeded items from the Town Hall addition and 8th Avenue demolition projects. Attorney Don Hoff stated that a list of the items for sale should be posted on the front door. Sealed bids will be accepted through April 30th, 2016.

Announcements

- a. CIRSA Elected Officials Training May 3rd, 2016 at 6:00 PM.
- b. The third FCPA Report is due on May 5th, 2016 by 4:00 PM.
- c. GCBA Mixer is scheduled for May 5th, 2016 at 5:30 PM at Taqueria Rancho Alegre.
- d. Greeley/Evans Transit Council/Town Board Breakfast is May 12th, 2016 at 7:00 AM -9:00 AM at the Greeley Fun Plex.
- e. Spring Clean-Up Days is scheduled for May 13th, 14th, and 15th, 2016

Adjourn

Since there was no further business, Fil Archuleta moved and Abby Clabough seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:26 PM.

By _____
Juli Rouse, Deputy Clerk