

Town of Garden City Minutes

June 7th, 2016

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Manuel Ramos, Abby Clabough, Willie Spaedt, Fil Archuleta and Clarence Krieger were present. Staff present: Don Hoff, Town Attorney; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Town Administrator, Cheryl Campbell was present by phone; Stephanie Salazar, Salazar Associates; Rick Behning, Baseline Engineering Corporation.

Consent Agenda

- a. Approve Minutes from May 17th, 2016 Regular Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid

Fil Archuleta moved and Clarence Krieger seconded to approve the Consent Agenda items a-c. 7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Mayor Lonelle Archuleta asked the audience to introduce themselves and invited public comment. There was no comment.

Salazar Associates

- a. Economic Development Report

Stephanie Salazar reported that at the ICSC Conference she attended in May, she met with over 40 real estate brokers, site selectors and developers for pre-scheduled and drop-in meetings. Meetings included Starbucks, Jimmy Johns, Red Development, Dunkin Donuts, Games Stop among others. Mrs. Salazar stated that in the next few weeks she will be following up with her contacts with more detailed site location information to promote Garden City's excellent location at Highway 85 and Highway 34 and the town's main street 8th Avenue.

Mrs. Salazar stated that Edgellworks, LLC is finalizing design work for the Town logo, banners, property signage and the website. She requested to have Edgellworks added to the June 14th, 2016 Agenda.

- b. Website Development Report

Stephanie Salazar presented the Townpress Template for the town's website. The Board previewed the Townpress Template. Trustee Abby Clabough stated that this was a good format for the town's purposes. Town Administrator Cheryl Campbell indicated that the format would meet the town's needs and appeared to be user friendly. Mrs. Salazar will be working with Mrs. Campbell to develop the site and Mrs. Salazar will create a content list for Generation Web.

Consider Proposal from Baseline Engineering Corporation and Schedule a Special Meeting

a. 8th Avenue Conceptual Plans

Fil Archuleta moved and Terry Greenwood seconded to approve the proposal from Baseline Engineering Corporation in the amount of \$8890 for the 8th Avenue Conceptual Plans. 7 Aye. 0 Nay. Motion carried.

b. Consider Scheduling a Special Meeting

Abby Clabough moved and Terry Greenwood seconded to schedule a special meeting for June 28th, 2016 at 4:00 PM. 7 Aye. 0 Nay. Motion carried.

Schedule a Workshop Regarding Elected Officials Handbook and Code of Conduct

Fil Archuleta moved and Willie Spaedt seconded to schedule a workshop for July 12th, 2016 to begin work on the Elected Officials Handbook and Code of Conduct. 7 Aye. 0 Nay. Motion carried.

Consider Desk for the Boardroom

Fil Archuleta moved and Terry Greenwood seconded to approve the purchase of a desk for the Boardroom in the amount of \$1350.00. 7 Aye. 0 Nay. Motion carried.

Consider Mosquito Fogging from Colorado Mosquito Control

Fil Archuleta moved and Manuel Ramos seconded to approve the proposal from Colorado Mosquito Control to spray the Town for mosquitos at a cost of \$250 per application. A roll call vote was taken. Trustee Fil Archuleta YES Trustee Terry Greenwood YES Trustee Abby Clabough YES Mayor Lonelle Archuleta YES Trustee Manuel Ramos YES Trustee Clarence Krieger YES Trustee Willie Spaedt YES. 7 Aye. 0 Nay. Motion carried.

Attorney's Report

Attorney Don Hoff stated that Bradly Fireworks requested to rent the 8th Avenue Lot for their fireworks stand. The Board agreed that the 8th Avenue Lot was not an appropriate use for this type of business.

Other Board Issues

Trustee Abby Clabough stated that she is going to the Greeley/Evans Transit Steering Committee Meeting June 8th, 2016. Trustee Clabough also asked about the Happy Life Vouchers. Deputy Clerk, Juli Rouse stated that the Clerk's Office has the vouchers ready for anyone that would like one.

Town Administrator Cheryl Campbell requested to add approval of her attendance at the Masters Institute on June 24th and 25th, 2016 in Vail, CO to the June 14th, 2016 Agenda.

Abby Clabough moved and Fil Archuleta seconded to approve the Clerk's Office to request price quotes on equipment rental and a subcontractor to grade the 8th Avenue Lot the motion included authority for the Clerk's Office to approve the most cost efficient proposal. 7 Aye. 0 Nay. Motion carried.

Announcements

- a. The Board of Trustees regular scheduled meeting on June 21st, 2016 has been rescheduled for June 14th, 2016 at 7:00 PM
- b. The Board of Trustees regular scheduled meeting on August 2nd, 2016 has been rescheduled for August 1st, 2016 at 7:00 PM
- c. National Night Out is scheduled for August 2nd, 2016 at 5:00 PM at the Town Hall
- d. The 4th Annual Bootleggin' Days is scheduled for August 26th and 27th, 2016 at the Town Hall

Adjourn

Since there was no further business, Clarence Krieger moved and Fil Archuleta seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:05 PM.

By _____
Juli Rouse, Deputy Clerk