

Town of Garden City Minutes

July 5th, 2016

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 PM.

Mayor Lonelle Archuleta and Trustees; Terry Greenwood, Manuel Ramos, Willie Spaedt, Fil Archuleta and Clarence Krieger were present. Trustee Abby Clabough was absent. Staff present: Don Hoff, Town Attorney; Cheryl Campbell, Town Administrator; Juli Rouse, Deputy Clerk; Joe Bain, Code Enforcement; Esmeralda Vargas, Sky Entertainment, LLC dba El Rodeo Bar and Grill; John and Alice Rotherham, Nature's Herbs and Wellness Center; Tyra Litzau, Anton Collins Mitchell, LLP; Eduvejan Vialpando, 2714 9th Avenue, Deputy Simmons and Deputy Colts, Weld County Sheriff's Office.

Consent Agenda

- a. Approve Minutes from June 14th, 2016 Regular Meeting
- b. Approve Minutes from June 28th, 2016 Special Meeting
- c. Approve Treasurer's Report for May 2016
- d. Approve Paid Bills
- e. Approve Bills To Be Paid

Fil Archuleta moved and Clarence Krieger seconded to approve the Consent Agenda items a-e. 5 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited To Be Heard

Eduvejan Vialpando at 2714 9th Avenue requested that the pavement in front of his house be repaired, Town Administrator Cheryl Campbell stated that when the paving company is in Town, the pavement will be repaired. Mr. Vialpando requested that a Flashing Stop Sign be installed at 9th Avenue and 27th Street because traffic is not stopping at this intersection. Mr. Vialpando asked the Board to allow residents to have more than two yard sales per year. He also requested that the Clerk's Office contact the City of Greeley regarding installation of a curb and gutter on the vacant lot at 9th Avenue and 27th Street to stop the dirt from blowing. He also asked if he would be allowed to build a carport in front of his house.

Liquor Licensing Issues

- a. **Sky Entertainment, LLC dba El Rodeo Bar and Grill Report of Changes Application for a new Registered Manager**

Sky Entertainment, LLC requested to change their registered manager from Eric Zamora to Esmeralda Vargas. Fil Archuleta moved and Clarence Krieger seconded to approve the Report of Changes Application for Sky Entertainment, LLC dba El Rodeo Bar & Grill. 6 Aye. 0 Nay. Motion carried.

Marijuana Licensing Issues

- a. **Nature's Herbs and Wellness Center Modification of Premises Application**

Nature's Herbs and Wellness Center requested to modify several rooms at 540 27th Street. Terry Greenwood moved and Clarence Krieger seconded to approve Nature's Herbs and Wellness Center Modification of Premises Application. 6 Aye. 0 Nay. Motion carried.

Consider Weld County Task Force Local Match Request

Fil Archuleta moved and Manuel Ramos seconded to approve a \$3000.00 contribution to the Weld County Task Force. 6 Aye. 0 Nay. Motion carried.

Tyra Litzau, Audit Director Anton Collins Mitchell, LLP 2015 Final Audit Report

Tyra Litzau, Audit Director from Anton Collins Mitchell, LLP presented the 2015 Final Audit Report. One of Mrs. Litzau recommendations for future years was that the Town adopt a Credit Card Policy for employees who are issued a Town Credit Card including an employee affirmation and signature page. Terry Greenwood moved and Clarence Krieger seconded to approve the 2015 Final Audit Report. A roll call vote was taken. Mayor Archuleta YES Trustee Ramos YES Trustee Greenwood YES Trustee Archuleta YES Trustee Spaedt YES Trustee Krieger YES. 6 Aye. 0 Nay. Motion carried.

Police Report

Deputy Simmons was present and stated that issues remain with the parking at LivWell and with people loitering in the parking lot. Deputy Simmons asked LivWell to hire an extra security guard for the parking lot. There are no new issues at the bars. There are occasional fights, which have been resolved by the bars' security guards.

Adopt Resolution No. 08-2016 A Resolution Establishing A Fee Schedule Setting Forth Fees For Services And Consolidating Into This Resolution The Fees And Charges For Services Performed By The Town Of Garden City

Fil Archuleta moved and Terry Greenwood seconded to add a \$125.00 vehicle impound fee to Garden City's Fee Schedule. 6 Aye. 0 Nay. Motion carried. Terry Greenwood moved and Manuel Ramos seconded to adopt Resolution No. 08-2016 A Resolution Establishing A Fee Schedule Setting Forth Fees For Services And Consolidating Into This Resolution The Fees And Charges For Services Performed By The Town Of Garden City with the attached fee schedule. A roll call vote was taken. Trustee Ramos YES Trustee Archuleta YES Trustee Greenwood YES Trustee Krieger YES Mayor Archuleta YES Trustee Spaedt YES. 6 Aye. 0 Nay. Resolution No 08-2016 was adopted.

Consider Town of Garden City 2016 Christmas Party

Fil Archuleta moved and Clarence Krieger seconded to schedule the Garden City Christmas Party for December 10th, 2016 at the VFW 2121. 6 Aye. 0 Nay. Motion carried.

Attorney's Report

Attorney Don Hoff requested that Town Administrator Cheryl Campbell give more details to the Board regarding the 2015 Final Audit Report. Town Administrator Cheryl Campbell stated that since she does all of the accounting, Mayor Lonelle Archuleta verifies the bank statement balances, and the checkbook balance. The auditors suggest that another Board Member be responsible for verifying payroll to the General Ledger and for reconciling the Administrator's credit card account.

Other Board Issues

Trustee Terry Greenwood requested that installation of a Flashing Stop Sign at 9th Avenue and 27th Street be added to the July 19th, 2016 Agenda.

Trustee Manuel Ramos stated that the tenants at the 26th Street Apartments are playing very loud music several nights a week. Mr. Ramos also said that the patrons of the El Rodeo Bar and Grill and Lonchera Meza Food Truck are parking their cars where they block driveways and alleys, preventing access by emergency vehicles. The Clerk's Office will contact Lonchera Meza Food Truck and the Goodtime Towne Tavern.

Mayor Lonelle Archuleta asked Joe Bain from Public Works if he received any price quotes on painting the decorative light poles. At the time of this meeting, he had not received any price quotes.

Town Administrator Cheryl Campbell presented a draft copy of the Development Sign for the 8th Avenue lot. The Board requested that the sign be purchased locally and that the Town Hall be listed as the contact. The Clerk's Office will request price quotes from sign companies.

Announcements

- a. The Board of Trustees scheduled a Special Meeting for July 11th, 2016 at 4:00 PM
- b. The Board of Trustees scheduled a Workshop for July 12th, 2016 at 4:00 PM
- c. The Board of Trustees regularly scheduled meeting on August 2nd, 2016 has been rescheduled to August 1st, 2016 at 7:00 PM
- d. National Night Out is August 2nd, 2016 at 5:00 PM at the Town Hall
- e. The 4th Annual Bootleggin' Days is August 26th and 27th, 2016 at the Town Hall

Adjourn

Since there was no further business, Clarence Krieger moved and Fil Archuleta seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:16 PM.

By _____
Juli Rouse, Deputy Clerk