

Town of Garden City Minutes

July 5, 2017

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 P.M.

Mayor Lonelle Archuleta and Trustees Terry Greenwood, Manuel Ramos, Tara Murlowski, Willie Spaedt, Fil Archuleta and Clarence Krieger were present. Staff present: Cheryl Campbell, Town Administrator; Abby Clabough, Deputy Clerk; Jeremy Black, Police Chief and Amy Penfold, Attorney. Also present were Pat Hill, Pavement Maintenance Specialist LLC and Randy Watkins from ACM.

Consent Agenda

- a. Approve Minutes From Jun 19, 2017 Regular Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid

Fil Archuleta moved and Manuel Ramos seconded to approve the Consent Agenda, items a. through c. 7 Aye. 0 Nay. Motion carried.

Public Not On The Agenda Invited To Be Heard

There was none.

Pat Hill Street Repair And Maintenance 2017

- d. 27th Street Storm Drain Replacement Update

Mr. Hill stated that the project was going to be completed under budget. He also suggested a fence around the junction at the Hwy 85 ditch to keep pedestrians from falling in. Because the project is under budget, the contractor is going to install the fence.

Liquor Licensing Issues

- e. Approve Permission Letter For Special Event Permit

Manuel Ramos moved and Fil Archuleta seconded to give GCBA permission to use Town property for Bootleggin' Days and to secure a Special Event Permit Liquor License for the event. 7 Aye. 0 Nay. Motion carried.

Approve 2016 Audit Report

Randy Watkins of ACM presented the 2016 Audit Report. There were no adjusting entries, and the only suggestion the auditing firm had was to create a formal credit card policy that is signed by all the users. ACM issues an Unqualified Opinion on the 2016 Financial Statements. Tara Murlowski moved and Manuel Ramos seconded to approve the 2016 Audit Report. 7 Aye. 0 Nay. Motion carried.

Approve US 85 PEL Letter Of Support

Fil Archuleta moved and Clarence Krieger seconded to approve the US 85 PEL letter of support. 7 Aye. 0 Nay. Motion carried.

Approve Job Description for Deputy Clerk

Willie Spaedt moved and Tara Murlowski seconded to approve the updated job description for the Deputy Clerk's position. 7 Aye. 0 Nay. Motion carried.

Willie Spaedt recused himself. Tara Murlowski moved and Manuel Ramos seconded to add an item to consider a bonus for the Deputy Clerk to the July 18, 2017 agenda. 6 Aye. 0 Nay. Motion carried.

Update on Kinetic Solutions LLC

There was no discussion.

CML Reports

Those that attended the CML conference in Breckenridge reported on items of interest to the Board.

a. Lonelle Archuleta

Mayor Lonelle Archuleta summarized a class she attended on the opioid epidemic and the use of Narcan by First Responders. Chief Black discussed some of the challenges with Narcan deployment by First Responders.

b. Fil Archuleta

Trustee Fil Archuleta discussed the class he attended on Black Market Marijuana.

c. Willie Spaedt

Trustee Willie Spaedt talked about some of the classes he attended: Off Balance on Purpose, Citizen Engagement, Healing Divisions in the Governing Body, Municipal Employees and Civic Engagement

d. Cheryl Campbell

Town Administrator Cheryl Campbell summarized her classes: DOLA Update, CML Legislative Update, Off Balance on Purpose, Open Records, Municipal Court, Economic Development, Staff Development and Utilization and Artist Living/Work Spaces.

Veterans Memorial Update

Deputy Clerk Abby Clabough discussed the plan and estimate for the Veterans Memorial at Town Hall. Fil Archuleta moved and Manuel Ramos seconded to approve moving forward with the memorial. 7 Aye. 0 Nay. Motion carried.

Weld County Referral SPR17-0011

Fil Archuleta moved and Tara Murlowski seconded that the Town finds no conflicts with our interests on Weld County Referral SPR17-0011. 7 Aye. 0 Nay. Motion carried.

Attorney's Report

Attorney Amy Penfold discussed the new Colorado Open Records Act and the need to revise the Town's policies before August 9, 2017. Ms. Penfold also discussed issues regarding El Rodeo Night Club and the need for a meeting with the owners, herself and the Town Administrator.

Other Board Issues

Town staff will send out postcards to remind residents of the yard sale.

Announcements

- a. Jeremy Black's first day is July 6, 2017.
- b. The Community Garage Sale is being held on Saturday, July 22, 2017.
- c. Abby has resigned from her position as Deputy Clerk. She will be working through July and part time as needed after July.
- d. Bootleggin' Days will be held on August 25th and 26th, 2017. Tara Murlowski asked for volunteers for the kids activities.

Adjourn

Since there was no further business, Manuel Ramos moved and Willie Spaedt seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:23 p.m.