

## Town of Garden City Minutes

July 18, 2017

Regular Meeting

Mayor Lonelle Archuleta called the meeting to order at 7:00 P.M.

Mayor Lonelle Archuleta and Trustees Terry Greenwood, Manuel Ramos, Willie Spaedt, Fil Archuleta and Clarence Krieger were present. Trustee Tara Murlowski was absent. Staff present: Cheryl Campbell, Town Administrator; Abby Clabough, Deputy Clerk; Amy Penfold, Town Attorney; Jeremy Black, Police Chief.

### Consent Agenda

- a. Approve Minutes From July 5, 2017 Regular Meeting
- b. Approve Treasurer's Report for June 2017
- c. Approve Paid Bills
- d. Approve Bills To Be Paid

Fil Archuleta moved and Willie Spaedt seconded to approve the Consent Agenda, items a. through d. 6 Aye. 0 Nay. Motion carried.

### Public Not On The Agenda Invited To Be Heard

There was none.

### Police Report

No discussion.

### Pat Hill Street Repairs And Maintenance 2017

Pat Hill was not present.

### Liquor Licensing Issues

- a. Special Event Permit Application For Bootleggin' Days

Manuel Ramos moved and Fil Archuleta seconded to approve the Special Event Permit for the Garden City Business Association. 6 Aye. 0 Nay. Motion carried.

### Approve Progress Payment For Naranjo Civil Constructors For 27<sup>th</sup> Street Drainage Project

Fil Archuleta moved and Manuel Ramos seconded to approve the progress payment for Naranjo Civil Constructors in the amount of \$160,502.88 for the 27<sup>th</sup> Street Drainage Project. 6 Aye. 0 Nay. Motion carried.

### Consider Personnel Issues

- a. Discuss Town Administrator's Annual Evaluation

The Board of Trustees agreed that Town Administrator Cheryl Campbell is doing an outstanding job.

- b. Consider Pay For Town Administrator

Because of the Town Administrator's added responsibility with the new Police Department, the Board feels a raise is appropriate. Terry Greenwood moved and Willie Spaedt seconded to approve a salary of \$80,000 annually for the Town Administrator. 6 Aye. 0 Nay. Motion carried.

c. Approve Job Description For Deputy Clerk

Willie Spaedt recused himself. Terry Greenwood moved and Manuel Ramos seconded to approve the amended job description for the Deputy Clerk. 5 Aye. 0 Nay. Motion carried.

d. Consider Pay For Deputy Clerk

The Deputy Clerk's pay is part of the job description, so this was not discussed separately.

e. Consider Bonus for Deputy Clerk

The Board had previously discussed approving a bonus for the Deputy Clerk because of IT duties performed that were outside the scope of her job description and that saved money for the Town. Manuel Ramos moved and Terry Greenwood seconded to approve a bonus of \$3,000 for the Deputy Clerk. 5 Aye. 0 Nay. Motion carried.

Consider Change To Board Packet Deadline

Terry Greenwood moved and Manuel Ramos seconded to move the board packet deadline to the Wednesday before the Board Meeting. 6 Aye. 0 Nay. Motion carried.

Consider New Car For Town Employee Use

The Board requested that staff present options for a car at the Board Meeting on August 1, 2017.

Approve New Striping For 9<sup>th</sup> Avenue Speed Bumps

Fil Archuleta moved and Willie Spaedt seconded that the Town have the speed bumps on 9<sup>th</sup> Avenue striped. 6 Aye. 0 Nay. Motion carried.

Consider Don Hoff's Resignation

Fil Archuleta moved and Manuel Ramos seconded to accept Don Hoff's letter of resignation. 6 Aye. 0 Nay. Motion carried.

Schedule Workshop To Choose Streetscape Amenities

This item was continued.

Attorney's Report

Town Attorney Amy Penfold reported that El Rodeo has caught up on their sales tax. The owners also told Ms. Penfold that they will not have the band that caused several police calls back to the bar again.

Police Chief's Report

e. Purchasing Approvals Policy

The Board decided to discuss this at the August 1, 2017 Board Meeting.

f. Approve Lexipol Quote

Terry Greenwood moved and Manuel Ramos seconded to approve the agreement with Lexipol. Roll call vote: Fil Archuleta – Yes, Terry Greenwood – Yes, Lonelle Archuleta – Yes, Clarence Krieger – Yes, Manuel Ramos – Yes, Willie Spaedt – Yes. 6 Aye. 0 Nay. Motion carried.

Willie Spaedt moved and Manuel Ramos seconded to approve the quote from Lexipol. 6 Aye. 0 Nay. Motion carried.

g. Police Chief's Report

Chief Black has a meeting scheduled with the Sheriff's Office to discuss animal control issues and the transition to the new Police Department.

h. Approve Weld County Regional Communications User Agreement

Terry Greenwood moved and Fil Archuleta seconded to approve the Weld County Regional Communications Agreement. Roll call vote: Clarence Krieger – Yes, Willie Spaedt – Yes, Lonelle Archuleta – Yes, Manuel Ramos – Yes, Fil Archuleta – Yes, Terry Greenwood – Yes. 6 Aye. 0 Nay. Motion carried.

Other Board Issues

Nothing to report.

Announcements

- i. Community Yard Sale will be held on Saturday, July 22, 2017.
- j. There is a Comcast price increase effective August 15, 2017 and October 1, 2017.
- k. Bootleggin' Days will be held on August 25<sup>th</sup> and 26<sup>th</sup>

Adjourn

Since there was no further business, Fil Archuleta moved and Manuel Ramos seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Lonelle Archuleta adjourned the meeting at 8:05 p.m.