

## Town of Garden City Minutes

March 17, 2020

Regular Meeting

Leigh Sorensen was sworn into the office of Trustee at 6:55 P.M.

Mayor Fil Archuleta called the meeting to order at 7:00 P.M.

Mayor Fil Archuleta and Trustees Alex Lopez, Leigh Sorensen, Gary Sorensen and Clarence Krieger were present. Trustee Tricia Widener was present via telephone. Trustee Willie Spaedt was absent  
Staff present: Abby Spaedt, Town Administrator; Bonnie Sinjem, Deputy Clerk; Town Attorney Amy Penfold; and Police Chief Jeremy Black.

### Consent Agenda

- a. Approve Minutes From March 3, 2020 Meeting
- b. Approve Treasurer's Report For February 2020
- c. Approve Paid Bills
- d. Approve Bills To Be Paid
- e. Approve Journal Entries
- f. Approve Turn Key Builders Final Invoice For Police Department Exterior Renovation In The Amount Of \$8,368.50

Gary Sorensen moved, and Clarence Krieger seconded to approve the Consent Agenda, items a. – f. 6 Aye. 0 Nay. Motion carried.

### Public Not On The Agenda Invited To Be Heard

There was none.

### Adopt Resolution 08-2020 A Resolution Amending The Town's Fee Schedule To Include A Fee For Cannabidiol (CBD) Extraction Facilities

Alex Lopez moved, and Gary Sorensen seconded to adopt Resolution 08-2020 A Resolution Amending The Town's Fee Schedule To Include A Fee For Cannabidiol (CBD) Extraction Facilities. Role call vote: Gary Sorensen – Yes, Tricia Widener – Yes, Fil Archuleta – Yes, Clarence Krieger – Yes, Alex Lopez – Yes, Leigh Sorensen – Yes. 6 Aye. 0 Nay. Motion carried.

### Approve Estimate From J & T Consulting For Street Rehab Project In The Amount Of \$72,880.00

Gary Sorensen moved, and Alex Lopez seconded to approve the estimate from J & T Consulting for the Street Rehab Project in the amount of \$72,880.00. 6 Aye. 0 Nay. Motion carried.

### Consider Additional Paid Time Off For COVID-19 Restrictions

Alex Lopez moved, and Gary Sorensen seconded to allow up to two weeks of additional PTO for quarantine or illness due to the COVID-19 virus for Town employees. 6 Aye. 0 Nay. Motion carried.

### Reschedule Easter Egg Hunt

Alex Lopez moved, and Gary Sorensen seconded to reschedule the Easter Egg Hunt to May 9, 2020 pursuant to limiting gatherings of more than 10 people due to the COVID-19 virus. 6 Aye. 0 Nay. Motion carried.

#### Schedule A Work Session For Board Training

Gary Sorensen moved, and Clarence Krieger seconded to schedule a work session for Board training on May 12, 2020 at 5:00 P.M. 6 Aye. 0 Nay. Motion carried.

#### Schedule A Work Session To Develop Board Goals For 2020 – 2021

Gary Sorensen moved, and Alex Lopez seconded to schedule a work session to develop Board goals for 2020-2021 on June 9, 2020 at 5:00 P.M. 6 Aye. 0 Nay. Motion carried.

#### Town Administrator's Report

Town Administrator Abby Spaedt discussed the status of current and completed projects.

- a. Abby Has Canceled PTO Plans For March 20 – March 27
- b. Approve PTO For Town Administrator: March 31 – April 2, May 21, And August 31st - September 4th

Gary Sorensen moved, and Alex Lopez seconded to approve PTO for the Town Administrator March 31-April 2, May 21, and August 31- September 4, 2020. 6 Aye. 0 Nay. Motion carried.

#### Police Chief's Report

- a. Approve Donation Request From Aims Community College For Squad Car Repairs In The Amount of \$650.00

Gary Sorensen moved, and Alex Lopez seconded to approve the donation request from Aims Community College for squad car repairs in the amount of \$650.00. 6 Aye. 0 Nay. Motion carried.

- b. Approve Payment Of \$2,581.10 To The City Of Greeley For Guard Terminal Fee

Alex Lopez moved, and Leigh Sorensen seconded to approve the payment of \$2,581.10 to the City of Greeley for the 2020 Guard Terminal Fee.

- c. Police Reports

Chief Black advised that the department is currently scaling back on contacts and traffic stops to help avoid overpopulation of the jail system and possible infection during the COVID-19 outbreak. He stated traffic accidents are down recently as well.

#### Attorney's Report

Town Attorney Amy Penfold discussed the option of setting up future board meetings via webcam as a remote meeting if needed in emergency situations such as the COVID-19 virus outbreak.

#### Other Board Issues

Town Administrator Abby Spaedt informed the board that the flooring for the Community Center has arrived and that Lemons Heating and Cooling has begun work on the HVAC system. Trustee Gary Sorenson asked if the fencing on 27<sup>th</sup> Street Road was repaired, as it is pulled down. Mayor Fil Archuleta asked that staff send a memo to the Chief to get extra patrol in the area to stop pedestrians from pulling the fence down.

#### Announcements

- a. Town Administrator Abby Spaedt has canceled her PTO plans because of the COVID-19 outbreak
- b. The Easter Egg Hunt scheduled for April 11, 2020 will be rescheduled due to the COVID-19 outbreak

#### Adjourn

Since there was no further business, Gary Sorensen moved, and Clarence Krieger seconded to adjourn the meeting. 6 Aye. 0 Nay. Motion carried. Mayor Fil Archuleta adjourned the meeting at 7:40 PM.

by \_\_\_\_\_