

PROPERTY OWNER _____

PHONE _____

OWNER MAILING ADDRESS _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____

SITE ADDRESS _____

Parcel #: _____ SUBDIVISION _____ LOT _____ BLOCK _____

TOTAL LAND AREA _____ SF PROPOSED SETBACKS: FRONT _____ ' BACK _____ ' LEFT _____ ' RIGHT _____ '

ARCHITECT
 Name: _____ Phone No. _____ Alternate Phone No. _____
 Mailing address: _____ Town License No. _____ Zip: _____
 E-mail Address: _____

ENGINEER
 Name: _____ Phone No. _____ Alternate Phone No. _____
 Mailing address: _____ Town License No. _____ Zip: _____
 E-mail Address: _____

GENERAL CONTRACTOR
 Name _____ Phone No. _____
 Mailing address _____ Town License No. _____
 E-mail Address _____

ELECTRICAL CONTRACTOR
 Name _____ Phone No. _____
 Email _____ Town License No. _____

MECHANICAL CONTRACTOR
 Name _____ Phone No. _____
 Email _____ Town License No. _____

PLUMBING CONTRACTOR
 Name _____ Phone No. _____
 Email _____ Town License No. _____

PURPOSE OF PERMIT	TYPE OF CONSTRUCTION	TYPE OF FOUNDATION
<input type="checkbox"/> NEW BUILDING <input type="checkbox"/> ADDITION <input type="checkbox"/> REMODEL <input type="checkbox"/> REPAIR/REPLACEMENT <input type="checkbox"/> OFFICE/WHAREHOUSE <input type="checkbox"/> CHANGE OF OCCUPANCY <input type="checkbox"/> NEW SYSTEM <input type="checkbox"/> OTHER	<input type="checkbox"/> TYPE IA NONCOMBUSTIBLE CONST PROTECTED <input type="checkbox"/> TYPE IB NONCOMBUSTIBLE CONST UNPROTECTED <input type="checkbox"/> TYPE IIA FIRE RESISTIVE CONST PROTECTED <input type="checkbox"/> TYPE IIB FIRE RESISTIVE CONST UNPROTECTED <input type="checkbox"/> TYPE IIIA METAL FRAME PROTECTED <input type="checkbox"/> TYPE IIIB METAL FRAME UNPROTECTED <input type="checkbox"/> TYPE VA WOOD FRAME PROTECTED <input type="checkbox"/> TYPE VB WOOD FRAME UNPROTECTED	<input type="checkbox"/> BASEMENT <input type="checkbox"/> CRAWLSPACE <input type="checkbox"/> FOOTING AND STEM WALL <input type="checkbox"/> MONOLYTHIC SLAB <input type="checkbox"/> PIER/PILE <input type="checkbox"/> CAISSONS <input type="checkbox"/> OTHER: _____

FIRE SPRINKLER REQUIRED YES NO FIRE DISTRICT APPROVAL YES NO A/C INCLUDED YES NO

HEIGHT OF BUILDING _____ # OF STORIES _____ 1ST OCCUPANCY CLASS _____ (A, B, E, F, H, I, M, S, U) – 2ND OCC CLASS _____

TYPE OF SEWER: <input type="checkbox"/> PUBLIC: _____ <input type="checkbox"/> PRIVATE: _____ (SEPTIC)	TYPE OF WATER: <input type="checkbox"/> PUBLIC: _____ <input type="checkbox"/> PRIVATE: <input type="checkbox"/> WELL <input type="checkbox"/> CISTERN PERMIT # _____	HEATING TYPE:PROVIDER: <input type="checkbox"/> NAT. GAS: _____ <input type="checkbox"/> PROPANE: _____ <input type="checkbox"/> ELECTRIC: _____ <input type="checkbox"/> APPLIANCE TYPE: _____	ELECTRIC SERVICE PROVIDER: <input type="checkbox"/> XCEL <input type="checkbox"/> PVREA <input type="checkbox"/> UNITED POWER <input type="checkbox"/> OTHER _____ SIZE OF SVC: _____ AMPS
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SQUARE FOOTAGE: FLOOR 1 _____ FLOOR 2 _____ FLOOR 3 _____ ADD FLRS _____ FIRE AREA _____ TOTAL _____	VALUATIONS: TOTAL VALUE \$ _____ MATERIAL COSTS \$ _____ ELECTRICAL COST \$ _____	UTILITIES: CONSTRUCTION REQUESTS: TEMP ELECTRICAL METER <input type="checkbox"/> YES <input type="checkbox"/> NO TEMP WATER METER <input type="checkbox"/> YES <input type="checkbox"/> NO TEMP SEWER CONNECTION <input type="checkbox"/> YES <input type="checkbox"/> NO
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STAFF NOTES (OFFICE USE ONLY) _____ _____ _____	PERMANENT UTILITIES: WATER AND SEWER <input type="checkbox"/> YES <input type="checkbox"/> NO ELECTRICAL <input type="checkbox"/> YES <input type="checkbox"/> NO GAS <input type="checkbox"/> YES <input type="checkbox"/> NO
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INCLUDE A DESCRIPTION OF THE WORK BEING DONE LISTING THE INTENDED USE _____

THE FOLLOWING DOCUMENTS MAY BE REQUIRED FOR PERMIT APPLICATION AND REVIEW:

COMPLETED APPLICATION – SIGNED AND DATED

DIGITAL SUBMITTAL – FLASH DRIVE, EMAILED, UPLOADED ONLINE

SUBMITTAL TO INCLUDE:

BUILDING PLANS – WALL SECTIONS, FLOOR PLAN, FRAMING PLAN, ELEVATIONS, DOOR AND WINDOW SCHEDULE, CABINET LAYOUT

LIFESAFETY AND CODE STUDY PLAN DESIGNED AND STAMPED BY AN ARCHITECT

ENGINEERED FOUNDATION/STRUCTURAL DRAWINGS

PLOT PLAN – SHOW ALL DISTANCES TO LOT LINES, STRUCTURES

SITE GRADING PLAN STAMPED BY A CIVIL ENGINEER

MECHANICAL, PLUMBING, AND ELECTRICAL DRAWINGS STAMPED BY ENGINEER

2009 ENERGY CODE COMPLIANCE DOCUMENTS

OTHER DOCUMENTS MAY BE REQUIRED TO BE SUBMITTED AS REQUESTED BY THE BUILDING DEPARTMENT.

Notice

The applicant, his agents and employees shall comply with all the rules, restrictions and requirements of the Town and Building Codes governing location, construction, and erection of the above proposed work for which the permit is granted. The Town or its agents are authorized to order the immediate cessation of construction at anytime a violation of the codes or regulations appears to have occurred. Violation of any of the applicable codes or regulations may result in the revocation of this permit.

Buildings MUST conform with plans, as submitted to the Town. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of the building or structure must be approved prior to proceeding with construction.

By signing this application, the applicant understands that the Owners Association (OA), if applicable, may have additional requirements, restrictions and guidelines to follow for construction. The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid requirement, the applicant shall give the building inspector not less than one working day's notice to perform such activities. By my signature below, I acknowledge (1) that I am responsible for the payment of the plan review fee and the administrative review fee associated with this application regardless of whether I obtain the building permit or not, and regardless of any lapse in building permit approval; and (2) that before I am entitled to obtain a building permit for this property, I must pay any delinquent building permit fees associated with this property. Please see page 2 for additional notices regarding this building permit application.

APPLICANT INFORMATION AND ACKNOWLEDGEMENT OF NOTICE

Phone:	Email:
Address:	RECEIVE EMAIL NOTIFICATIONS: <input type="checkbox"/> YES <input type="checkbox"/> NO
Staff Signature: _____ Date: _____	Applicant Signature: _____ Date: _____