

July 5, 2023

5:30PM

Regular Meeting

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Katherine Rodriguez were present. Trustees Leigh Sorensen, Gary Sorensen and Sam Parsons were absent for the meeting. Staff present: Town Administrator Cheryl Campbell; Police Chief Jeremy Black; Deputy Town Clerk Lindsay Shoemaker; Public Works Director Brett Bloom; Town Attorney James Godbold. Donald Whitely was present. Eden Sayers from Star Buds, and David Pennington from Shine Shop were present.

#### Consent Agenda

- a. Approve Corrected Minutes from June 6, 2023 Regular Meeting
- b. Approve Minutes from June 20, 2023 Regular Meeting
- c. Approve Bills Paid
- d. Approve Bills To Be Paid
- e. Approve Schneider Paving LLC invoice in the amount of \$306,027.50
- f. Approve J&T Consulting Inc invoice in the amount of \$14,099.30
- g. Approve \$50 tuition plus cost of meal for Lonelle Archuleta to attend the CML Conference with Fil Archuleta

Tim Costello moved, and Katherine Rodriguez seconded to approve the Consent Agenda items a.- g.  
4 Aye. 0 Nay. Motion carried.

#### Public Not on the Agenda Invited to be Heard

There was none.

#### Grants

- a. Pavement Improvement Grant Application for Donald Whitely 2502 8<sup>th</sup> Avenue

Donald Whiteley has submitted a Pavement Improvement Grant Application for the 2502 8<sup>th</sup> Avenue property. Before photos are enclosed. He is requesting \$8,000 once the project is finished. Since Donald is the contractor, he will be representing ZP Greeley CO LLC DBA Zigman Management CO Inc, who is the property owner.

ZP Greeley Co, LLC, contacted the Town to give Mr. Whiteley authorization to represent it as owner for the application.

Alex Lopez moved, and Katherine Rodriguez seconded to approve the Pavement Grant Application for ZP Greeley CO LLC DBA Zigman Management Co Inc.

4 Aye. 0 Nay. Motion carried.

#### Liquor

- a. Approve Permission Letter for Bootleggin' Days 2023

This letter is requesting permission to use Town owned property and streets for the Bootleggin' Days festival for 2023.

Tim Costello moved, and Alex Lopez seconded to approve the Permission Letter for Bootleggin' Days 2023.

4 Aye. 0 Nay. Motion carried.

- b. Approve Special Events Permit For Bootleggin' Days 2023

Tim Costello moved, and Alex Lopez seconded to approve the Special Events Permit for Bootleggin' Days 2023.

4 Aye. 0 Nay. Motion carried.

c. Approve Festival Permit for Bootleggin' Days 2023

David Pennington addressed the Board. He is the main liquor license holder for this permit. This will allow several alcohol vendors to operate under one license.

Tim Costello moved, and Katherine Rodriguez seconded to approve the Festival Permit for Bootleggin' Days 2023.

4 Aye. 0 Nay. Motion carried.

Land Use Issues

a. Consider Variance Application Smoke Holdco LLC dba Star Buds

Star buds is requesting a Variance to move their marijuana licenses at 2515 7<sup>th</sup> Avenue to 2502 8<sup>th</sup> Avenue. The new location is within 1,000 feet of another marijuana business; however, the new location would be further from the closest licensed marijuana business than their current licenses' location.

Tim Costello moved, and Katherine Rodriguez seconded to approve the Variance Application for Smoke Holdco LLC dba Star Buds at 2502 8<sup>th</sup> Avenue.

4 Aye. 0 Nay. Motion carried.

b. Approve Smoke Holdco LLC dba Star Buds Variance Order

Tim Costello moved, and Alex Lopez seconded to approve Smoke Holdco LLC dba Star Buds Variance Order.

4 Aye. 0 Nay. Motion carried.

Weld Referral USR23-0027

Alex Lopez moved, and Katherine Rodriguez seconded to answer 'no conflicts to our interests' to Weld Referral USR23-0027.

4 Aye. 0 Nay. Motion carried.

Weld Referral USR23-0028

Tim Costello moved, and Katherine Rodriguez seconded to answer 'no conflicts to our interests' to Weld Referral USR23-0028.

4 Aye. 0 Nay. Motion carried.

CML Reports

As the entire Board was not present, the CML Reports will be moved to the next meeting.

- a. Fi
- b. Alex
- c. Katherine
- d. Cheryl

Bootleggin' Update

The Car Show flyers have been finalized and will be distributed in the next few weeks. The Bike Show flyers are also done and will be distributed soon. The Festival Permit and the Special Events Permit have been completed. We are working on a voucher to be given to the first 400 guests.

Staff Reports

a. Town Administrator

Cheryl advised that the State of Colorado sent us a bill stating that 2020's state withholding was not paid in full. She will be looking into this further and report back to the Board. She sent two projects to the auditors, and they are now in review. There will be no paycheck on the 15<sup>th</sup>. All hours worked through July 15<sup>th</sup> will be paid on the July 22<sup>nd</sup> payday and then hours worked through July 30<sup>th</sup> will be paid on August 7<sup>th</sup>. The 7<sup>th</sup> and 22<sup>nd</sup> are the new paydays moving forward as of July 1<sup>st</sup>.

b. Police Chief

The Chief received an answer from the JAG grant he applied for a few months ago. The Town was granted \$20,000. He is resubmitting an appeal to request \$12,000 more. He and Officer Brown will be doing more DUI enforcement in the coming weeks, as well as 'Click it or Ticket'. The Department has been helping Evans a lot with overflow calls. The new security company at El Rodeo has been working well. One patrol car has been delivered and the other one will hopefully be here next week. They still have to upfit the cars. The Department will be participating in Critical Incident Training (CIT) with Weld County soon.

c. Public Works Director

Brett advised that the asphalt work is finished. Schneider will be back to fix the pothole and drainage at 26<sup>th</sup> Street and Highway 85. The installation of the sound proofing panels in the Community Center is almost finished. There are new First Aid kits and AEDs in the Town Hall and Community Center. All HVACs have been tuned up for the summer. He has received the new bagger for the lawn mower.

d. Town Attorney

Mr. Godbold had nothing to report.

Other Board Issues

The sealed bids for the lawn mower were opened. There was only one bid. The lawn mower will be sold to Danielle M. Crawford for \$150.00.

Announcements

- a. Picasso and Koolaid event for kids is Saturday, July 15 at 1:00pm

Adjourn

Since there was no further business, Tim Costello moved, and Katherine Rodriguez seconded to adjourn the meeting.

4 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:30.

By \_\_\_\_\_