

Town of Garden City Minutes

October 3, 2023

Regular Meeting

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Leigh Sorensen, Sam Parsons and Gary Sorensen were present. Trustee Katherine Rodriguez was absent. Staff present: Town Administrator Cheryl Campbell; Deputy Town Clerk Lindsay Shoemaker Public Works Director Brett Bloom and Town Attorney James Godbold. Police Chief Jeremy Black was absent.

Consent Agenda

- a. Approve Minutes from September 19, 2023 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills To Be Paid
- d. Approve Sam Parsons 2706 7<sup>th</sup> Ave Water Rebate Program payment in the amount of 142.81

Leigh Sorensen moved, and Tim Costello seconded to approve the Consent Agenda items a. – d.  
6 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be Heard

There was none.

Grants

- a. Consider AAM Investments LLC 700 27<sup>th</sup> Street Road Tree Care Grant Application with final review and payment in the amount of \$800

Mike Morris of AAM Investments LLC, 700 27<sup>th</sup> Street Road, has applied for a Tree Care Grant. He had Menjivar Tree Service remove small sprouts with stumps and remove other stumps and clean up. Leigh Sorensen moved, and Tim Costello seconded to approve AAM Investments LLC 700 27<sup>th</sup> Street Road Tree Care Grant application with final review and payment in the amount of \$800.  
6 Aye. 0 Nay. Motion carried.

- b. Consider AAM Investments LLC 700 27<sup>th</sup> Street Road Fence Grant Application with final review and payment in the amount of \$3,000

Mike Morris of AAM Investments LLC, 700 27<sup>th</sup> Street Road has applied for a Fence Grant application. He removed the old fence and had a new trex material fence installed and a chain link fence. Tim Costello moved, and Leigh Sorensen seconded to approve AAM Investments LLC 700 27<sup>th</sup> Street Road Fence Grant application with final review and payment in the amount of \$3,000.  
6 Aye. 0 Nay. Motion carried.

- c. Adopt Resolution 13-2023 A Resolution of the Town of Garden City Approving Development Incentives Between the Town and AAM Investments, LLC

Gary Sorensen moved, and Alex Lopez seconded to adopt Resolution 13-2023 A Resolution of the Town of Garden City Approving Development Incentives Between the Town and AAM Investments, LLC. Gary Sorensen, yes. Alex Lopez, yes. Leigh Sorensen, yes. Tim Costello, yes. Fil Archuleta, yes. Sam Parsons, yes.  
6 Aye. 0 Nay. Resolution 13-2023 adopted.

Approve 2024 PSHCG health insurance plans and rates

Gary Sorensen moved, and Alex Lopez seconded to approve the retention of the 2024 health insurance plans and rates.

6 Aye. 0 Nay. Motion carried.

Police Department Issues

- a. Consider offer from Anthony Jones to buy the Police Department's 2009 and 2011 Crown Victorias

This bid also includes the decommissioning of the cars.

Leigh Sorensen moved, and Alex Lopez seconded to approve the sale of the Police Department's Crown Victorias.

6 Aye. 0 Nay. Motion carried.

- b. Approve new Police Technician position

Leigh Sorensen moved, and Tim Costello seconded to approve the new Police Technician position.

6 Aye. 0 Nay. Motion carried.

- c. Approve job description for the Police Technician

Gary Sorensen moved, and Alex Lopez seconded to approve the job description for the Police Technician.

6 Aye. 0 Nay. Motion carried.

- d. Approve Recreational Electrical invoices in the amount of \$45,984.00 for two Police Explorer upfits

Alex Lopez moved, and Leigh Sorensen seconded to approve the Recreational Electrical invoices in the amount of \$45,984.00 for two Police Explorer upfits.

6 Aye. 0 Nay. Motion carried.

Consider Humane Society Contract

Alex Lopez moved, and Leigh Sorensen seconded to approve the Humane Society Contract with NOCO Humane.

6 Aye. 0 Nay. Motion carried.

Approve Greeley Evans Transit IGA

Leigh Sorensen moved, and Tim Costello seconded to approve the Greeley Evans Transit IGA.

6 Aye. 0 Nay. Motion carried.

Answer 'no conflicts to our interests' to Weld County Referral RLDK23-0001

The Mayor asked if it would be possible for the Town Administrator to make decisions on the referrals that do not pertain to the immediate area. This will be on the next agenda.

Gary Sorensen moved, and Tim Costello seconded to answer 'no conflicts to our interests' to Weld County Referral RLDK23-0001.

6 Aye. 0 Nay. Motion carried.

Approve list of changes to pay-roll beginning December 2023 and January 2024

Gary Sorensen moved, and Tim Costello seconded to approve the list of changes to pay-roll beginning December 2023 and January 2024.

6 Aye. 0 Nay. Motion carried.

## Budget

### a. Presentation of the proposed 2024 budget by Town Administrator

Cheryl gave a presentation of the proposed 2024 budget. No action taken.

### b. Schedule 2024 budget hearing

Leigh Sorensen moved, and Tim Costello seconded to schedule the 2024 budget hearing for November 21<sup>st</sup>.

6 Aye. 0 Nay. Motion carried.

## Approve Resolution 14-2023 A Resolution of the Town of Garden City Approving Use of Mobile Storage Unit For Not More Than Six Months

Gary Sorensen moved, and Alex Lopez second to adopt Resolution 14-2023 A Resolution of the Town of Garden City Approving Use of Mobile Storage Unit For Not More Than Six Months.

Alex Lopez, yes. Fil Archuleta, yes. Tim Costello, yes. Leigh Sorensen, yes. Sam Parsons, yes. Gary Sorensen, yes.

6 Aye. 0 Nay. Resolution 14-2023 adopted.

## Consider final decision on location for 2023 Christmas Party

Leigh Sorensen moved, and Sam Parsons seconded to approve the location for the 2023 Christmas Party.

6 Aye. 0 Nay. Motion carried.

## Staff Reports

### a. Town Administrator

The Budget to Actual was sent out. She says it's right where it should be. A CDOT official has been assigned to the Town. FEMA will be issuing an Emergency Alert System test tomorrow at 12:20PM MDT. Cheryl will attend the next meeting via phone.

### b. Public Works Director

The fence at the Community Center is almost finished. The flowers on 8<sup>th</sup> Avenue are almost out of season. The temporary fence for Clean-up Days has been reserved. He will start with two roll offs. He expects there will be less traffic and we will save more money on the roll offs.

### c. Town Attorney

Mr. Godbold will be absent from the next regular meeting.

## Other Board Issues

The newsletters will be going out next week. The Mayor advised that he would like to send out Christmas cards this year. Staff will find options for this.

## Announcements

### a. Town Hall will be closed October 9<sup>th</sup> in observance of Columbus Day

### b. Cheryl Campbell will be out of the office October 5<sup>th</sup>, and in and out of the office October 12<sup>th</sup>

## Adjourn

Since there was no further business, Leigh Sorensen moved, and Gary Sorensen seconded to adjourn the meeting.

6 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:33pm.

By \_\_\_\_\_