

## Town of Garden City Minutes

December 19, 2023

Regular Meeting

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell; Police Chief Jeremy Black; Deputy Town Clerk Lindsay Shoemaker; Public Works Director Brett Bloom; Town Attorney James Godbold.

### Consent Agenda

- a. Approve Minutes from December 5, 2023 Regular Meeting
- b. Approve November 2023 Treasurer's Report
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Fuzion Field Services, LLC invoice for Clean-Up Days in the amount of \$2,964.38
- f. Approve Garza & Sons Masonry, INC invoice for the 8<sup>th</sup> Ave planters in the amount of \$5,950.00

Tim Costello moved, and Alex Lopez seconded to approve the Consent Agenda items a. – f.  
7 Aye. 0 Nay. Motion carried.

### Public Not on the Agenda Invited to be Heard

There was none.

### Consider CivicPlus Suite

- a. Ultimate Web Open Subscription

This item includes the quote and information about a new website through CivicPlus. This platform is ADA compliant. Since we are already a customer of CivicPlus, we will receive a discounted rate.

Sam Parsons moved, and Leigh Sorensen seconded to approve the CivicPlus Ultimate Web Open Subscription.

7 Aye. 0 Nay. Motion carried.

- b. Ultimate Agenda and Meeting Management

The Ultimate Agenda and Meeting Management will allow better use and creation of the agendas and packets. This program will integrate seamlessly into the website. Once an agenda is created and approved in the program, it is automatically uploaded to the website. This is the same for minutes, and packets.

Sam Parsons moved, and Katherine Rodriguez seconded to approve the CivicPlus Ultimate Agenda and Meeting Management.

7 Aye. 0 Nay. Motion carried.

- c. ADA Compliance Program Monsido Economy Package

Monsido is a leading program created to specifically target noncompliance in a website. This program will continuously monitor our website for inaccuracies and ADA noncompliance.

Sam Parsons moved, and Katherine Rodriguez seconded to approve the ADA Compliance Program Monsido Economy Package.

7 Aye. 0 Nay. Motion carried.

Approve Police Department vehicle upfit quotes and invoices

a. Approve invoices from FAS for Explorer SUVs upfit

These invoices represent the quoted prices from FAS for the Explorer SUVs upfit.

Tim Costello moved, and Alex Lopez seconded to approve the quoted prices from FAS for the Explorer SUVs upfit.

7 Aye. 0 Nay. Motion carried.

b. Approve check to FAS for \$68,855.65 for two Explorers and one F150 upfit

Leigh Sorensen moved, and Tim Costello seconded to approve the payment to FAS in the amount of \$68,855.65 for the two Explorers and one F150 upfit.

7 Aye. 0 Nay. Motion carried.

Approve IGA with Weld County for municipal jail services

Tim Costello moved, and Leigh Sorensen seconded to approve the IGA with Weld County for municipal jail services for 2024.

7 Aye. 0 Nay. Motion carried.

Consider quotes for Community Center HVAC

a. Lemons'

This is the Lemons' quote. We want the Mitsubishi condenser. Please be aware this quote does not include electrical.

b. Air Solutions

Air Solutions' quote is for a Mitsubishi system as well. This quote does include electrical.

Alex Lopez moved, and Tim Costello seconded to approve the Air Solutions quote in the amount of \$8,109.02.

7 Aye. 0 Nay. Motion carried.

Approve quote from Award Alliance in the amount of \$2,100.00 for historical plaques

a. Approve wording of the plaques

Leigh Sorensen moved, and Tim Costello seconded to approve the wording of the plaques.

7 Aye. 0 Nay. Motion carried.

b. Approve Quotes

These two quotes are for the five historical markers for the Town.

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve the two quotes in the amount of \$2,100.00 to have the markers manufactured.

7 Aye. 0 Nay. Motion carried.

Approve Pavement Improvement Grant Application with final review and payment for 2712 8<sup>th</sup> Avenue in the amount of \$6,900.00.

Rubianne Rubio is applying for a Pavement Improvement Grant. She has already completed the work.

Tim Costello moved, and Alex Lopez seconded to approve the Pavement Improvement Grant Application with final review and payment for 2712 8<sup>th</sup> Avenue in the amount of \$6,900.00.

7 Aye. 0 Nay. Motion carried.

ADP Payroll Service Contract

Gary Sorensen moved, and Tim Costello seconded to approve the ADP Payroll Service Contract.

7 Aye. 0 Nay. Motion carried.

## Budget

### a. Adopt Resolution 17-2023 Adoption of 2024 Budget

Leigh Sorensen moved, and Tim Costello seconded to adopt Resolution 17-2023 Adoption of 2024 Budget.

Fil Archuleta, yes. Alex Lopez, yes. Gary Sorensen, yes. Katherine Rodriguez, yes. Sam Parsons, yes. Leigh Sorensen, yes. Tim Costello, yes.

7 Aye. 0 Nay. Resolution 17-2023 adopted.

### b. Adopt Resolution 18-2023 Appropriation of Sums of Money

Tim Costello moved, and Alex Lopez seconded to adopt Resolution 18-2023 Appropriation of Sums of Money.

Sam Parsons, yes. Gary Sorensen, yes. Katherine Rodriguez, yes. Fil Archuleta, yes. Leigh Sorensen, yes. Alex Lopez, yes. Tim Costello, yes.

7 Aye. 0 Nay. Resolution 18-2023 adopted.

### c. Adopt Resolution 19-2023 Levying General Property Tax

Tim Costello moved, and Gary Sorensen seconded to adopt Resolution 19-2023 Levying General Property Tax.

Sam Parsons, yes. Gary Sorensen, yes. Katherine Rodriguez, yes. Fil Archuleta, yes. Leigh Sorensen, yes. Alex Lopez, yes. Tim Costello, yes.

7 Aye. 0 Nay. Resolution 19-2023 adopted.

### d. Adopt Resolution 20-2023 2023 Budget Amendment

Tim Costello moved, and Leigh Sorensen seconded to adopt Resolution 20-2023 2023 Budget Amendment.

Gary Sorensen, yes. Fil Archuleta, yes. Alex Lopez, yes. Sam Parsons, yes. Tim Costello, yes. Leigh Sorensen, yes. Katherine Rodriguez, yes.

7 Aye. 0 Nay. Resolution 20-2023 adopted.

## Resolutions

### a. Adopt Resolution 21-2023 Adopting Greeley IGA for Victim Assistance Services

Tim Costello moved, and Leigh Sorensen seconded to adopt Resolution 21-2023 Adopting Greeley IGA for Victim Services.

Leigh Sorensen, yes. Fil Archuleta, yes. Tim Costello, yes. Gary Sorensen, yes. Katherine Rodriguez, yes. Sam Parsons, yes. Alex Lopez, yes.

7 Aye. 0 Nay. Resolution 21-2023 adopted.

### b. Adopt Resolution 22-2023 Approving Greeley Transit Contract

Tim Costello moved, and Alex Lopez seconded to adopt Resolution 22-2023 Approving Greeley Transit Contract.

Leigh Sorensen, yes. Gary Sorensen, yes. Alex Lopez, yes. Tim Costello, yes. Katherine Rodriguez, yes. Fil Archuleta, yes. Sam Parsons, yes.

7 Aye. 0 Nay. Resolution 22-2023 adopted.

## Ordinances

### a. Adopt Ordinance 05-2023 An Ordinance Amending Chapter 2, Article 4 Of The Town Of Garden City Municipal Code Concerning Collection Agency Fees For Collections

Tim Costello moved, and Sam Parsons seconded to adopt Ordinance 05-2023 An Ordinance Amending Chapter 2, Article 4 Of The Town Of Garden City Municipal Code Concerning Collection Agency Fees For Collections.

Tim Costello, yes. Sam Parsons, yes. Fil Archuleta, yes. Katherine Rodriguez, yes. Gary Sorensen, yes. Leigh Sorensen, yes. Alex Lopez, yes.

7 Aye. 0 Nay. Ordinance 05-2023 adopted.

b. Adopt Ordinance 06-2023 An Ordinance Amending Chapter 10, Article 3 Of The Town Of Garden City Municipal Code Concerning Curfew In Public Park

Tim Costello moved, and Leigh Sorensen seconded to adopt Ordinance 06-2023 An Ordinance Amending Chapter 10, Article 3 Of The Town Of Garden City Municipal Code Concerning Curfew In Public Park.

Alex Lopez, yes. Tim Costello, yes. Katherine Rodriguez, yes. Fil Archuleta, yes. Sam Parsons, yes. Leigh Sorensen, yes. Gary Sorensen, yes.

7 Aye. 0 Nay. Ordinance 06-2023 adopted.

Staff Reports

a. Town Administrator

Cheryl will be using a few spare monitors from the town to have a setup at her home. She will be taking Thursday off this week. She also let the IT guy go.

b. Police Chief

The Chief is moving forward with the new IT company and the server that was approved at the last meeting. A new Reserve officer applied today with extensive experience. The police technician position will be filled by the end of the month.

c. Public Works Director

Brett advised that the Clarence Krieger plaque at the welcome sign has been replaced. The street light repair and new street light installment from Xcel Energy will begin soon. Star Buds is opening soon and the final building inspections are taking place this week.

d. Town Attorney

Mr. Godbold advised the Board that the Model Traffic Code changes that were recently approved by CDOT have been turned down. He will be investigating why this happened and have an update soon. The drainage issue is being taken care of, updates will be given as soon as more information is available. The liquor hearing for El Bandido has been continued for now. We are waiting for the State to approve the surrender of the license.

Other Board Issues

Call for Nominations were on the trustee's desks today. All historical documents are on the website.

Announcements

- a. Town Hall will be closed Monday, December 25<sup>th</sup> in observance of Christmas
- b. Town Hall will be closed Monday January 1<sup>st</sup> in observance of New Years Day

Adjourn

Since there was no further business, Gary Sorensen moved, and Sam Parsons seconded to adjourn the meeting.

Fil Archuleta adjourned the meeting at 7:05pm.

By \_\_\_\_\_