

Town of Garden City Minutes

January 16, 2024

Regular Meeting

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, and Gary Sorensen were present. Sam Parsons was absent. Staff present: Town Administrator Cheryl Campbell; Police Chief Jeremy Black; Public Works Director Brett Bloom; Town Attorney James Godbold. Adam Fuller from Star Buds and Jack and Tammy Malick 2743 6th Avenue Lane were also present.

Consent Agenda

- a. Approve Minutes from January 2, 2024 Regular Meeting
- b. Approve December 2023 Treasurer's Report
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Air Solutions Invoice for the Community Center additional HVAC in the amount of \$8,109.02

Tim Costello moved, and Alex Lopez seconded to approve the Consent Agenda items a. – e.
6 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be Heard

There was none.

Police Technician Brian Jansen was sworn in by Administrator/Clerk Cheryl Campbell.

Marijuana

- a. Schwazze LLC DBA Star Buds 2502 8th Avenue RL-2502-24 Retail Marijuana Store License Renewal

Adam Fuller, Licensing Manager for Schwazze LLC represented the renewal application for Star Buds. Tim Costello moved, and Leigh Sorensen seconded to approve the renewal of RL-2502-24 for Schwazze LLC DBA Star Buds retail marijuana store license. 6 Aye. 0 Nay. Motion carried.

Approve Quote from 2Bros Construction for the Community Center wall in the amount of \$15,040.00

Tim Costello moved, and Leigh Sorensen seconded to approve the quote from 2Bros Construction for the Community Center wall in the amount of \$15,040.00. 6 Aye. 0 Nay. Motion carried.

Approve Police Department policy change regarding safe keeping property

The policy change will discontinue the 90 day hold and implement a 30 day hold for safe keeping property held by the Police Department. Tim Costello moved, and Alex Lopez seconded to approve the Police department policy change regarding safe keeping property. 6 Aye. 0 Nay. Motion carried.

Discuss PTO Donation for Officer Perez

Tim Costello moved, and Katherine Rodriguez seconded to allow a PTO, sick, or vacation time donation to Officer Perez from any employees who choose to participate. 6 Aye. 0 Nay. Motion carried.

Approve Engagement Letter from Employers Council

Tim Costello moved, and Leigh Sorensen seconded to approve the engagement letter from Employers Council for facilitation services. 6 Aye. 0 Nay. Motion carried.

Ordinances

- a. Adopt Ordinance 02-2024 An Ordinance of the Town of Garden Referring To The Registered Electors Of The Town Of Garden City At The Town's Regular Municipal Election On April 2nd, 2024, A Question Asking Whether Chapter 2, Article 1 Of The Town's Municipal code Shall Be Amended To Facilitate The Town's Participation In Coordinated Elections

Tim Costello moved, and Leigh Sorensen seconded to adopt Ordinance 02-2024 An Ordinance of the Town of Garden Referring To The Registered Electors Of The Town Of Garden City At The Town's Regular Municipal Election On April 2nd, 2024, A Question Asking Whether Chapter 2, Article 1 Of The Town's Municipal code Shall Be Amended To Facilitate The Town's Participation In Coordinated Elections. A roll call vote was taken.

Fil Archuleta, yes. Gary Sorensen, yes. Alex Lopez, yes. Leigh Sorensen, yes. Katherine Rodriquez, yes. Tim Costello, yes. 6 Aye. 0 Nay. Ordinance 02-2024 was adopted.

- b. Adopt Ordinance 03-2024 An Ordinance Increasing The Payment Of Compensation To Members Of The Board Of Trustees

Tim Costello moved, and Leigh Sorensen seconded to adopt Ordinance 03-2024 An Ordinance Increasing The Payment Of Compensation To Members Of The Board Of Trustees. A roll call vote was taken. Leigh Sorensen, yes. Tim Costello, yes. Fil Archuleta, yes. Katherine Rodriquez, yes. Gary Sorensen, no. Alex Lopez, yes. 5 Aye. 1 Nay. Ordinance 03-2024 adopted.

Staff Reports

- a. Town Administrator

The budget to actual for 2023 yearend will be distributed in February once all of the revenue for 2023 that is received in January and all expenditures paid in January but for 2023 are posted. Our 1st payroll with ADP went well, Cheryl will be staying tonight to be sure the next payroll for this Friday is submitted before noon tomorrow. The timeclock is active, and all hourly employees are utilizing the app.

- b. Police Chief

The new Police pickup truck was parked outside for show and tell. The hybrids are different but will hopefully be better on the budget. The new Police Technician has been busy organizing the Police Department. There are two part time officer candidates that should be on board soon. The cold weather shelter is under new management, the Chief will meet with Greeley PD next week at the shelter. Officer Perez is still on leave.

- c. Public Works Director

Brett attended the 34 Coalition meeting. There was not anything said pertaining to Garden City. Brett was in Saturday and Monday for snow maintenance. 2Bros will start construction in the Community Center on Monday January 22nd.

- d. Town Attorney

No report.

Consider Property Purchase (May be an Executive Session)

Tammy Malick addressed the Board regarding the offer the Town made to purchase the vacant lot on 6th Avenue Ln. She presented a counteroffer in the amount of \$40,000.00. Leigh Sorensen moved, and Alex Lopez seconded to accept the counteroffer and enter into a contract to purchase the vacant lot for \$40,000.00. 6 Aye. 0 Nay. Motion carried.

Other Board Issues

The Board discussed the current protocol of closing Town Hall when the County closes its operations. The Board does not think the Town should continue that protocol and instead instructed the Administrator to determine when Town Hall will close or have a late start. The Board informed staff that they would rather see a late start of 10 AM than closing completely.

Announcements

- a. Town Hall will be closed Monday, January 15, in observance of Martin Luther King Day
- b. The Winter Bonfire is Saturday, January 20 at the Community Center from 5PM-8PM
- c. Nomination Petitions are due on Monday, January 22 by 6:00PM

Adjourn

Since there was no further business, Gary Sorensen moved, and Tim Costello seconded to adjourn the meeting.

Mayor Fil Archuleta adjourned the meeting at 6:40 p.m.

By: _____